
MISSION ESTATES HOMEOWNERS ASSOCIATION

941-321-2370
management@mehoa.org

8437 Tuttle Avenue, #246
Sarasota, FL 34243

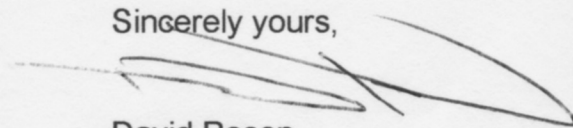
September 8, 2014

Sarasota County Neighborhood Services, Grant Coordinator
1660 Ringling Blvd., 5th floor
Sarasota, FL 34236
P-941-685-1173
F-941-861-5204
neighbor@scgov.net

Dear Kathlyn Clayton,

Mission Estates Home Owners Association wishes to notify you of our intent to submit an application for the Sarasota County Fall Neighborhood Grant, cycle #23. We had planned for the restoration of our stormwater system to be done in two phases as stated in our previous Grant Application. We look forward to working with you and others throughout the application process.

Sincerely yours,



David Rosen
President
Mission Estates Homeowners Association

NEIGHBORHOOD GRANT APPLICATION GRANT CYCLE 23

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All of the following materials must be provided in order for the application to be processed:

- One (1) original single-sided Neighborhood Grant Application
(3 holes punched and paper clipped)
- One (1) double-sided copy of the Neighborhood Grant Application
(3 holes punched and paper clipped)
- Include vendor quote(s) and reference the insurance guidelines indicated at <http://www.scgov.net/CFPO/Insurance>. The applicant shall endeavor to find the most economical source for the sought services or products using a licensed and insured vendor.
- If 2 or more pages are needed in a section, please label the extra pages with a letter.
Example: 6, 6-A, 8, 8-A, etc.

DO NOT INCLUDE THIS PAGE WITH APPLICATION

TIMELINE-GRANT CYCLE 23

GRANT APPLICATION REVIEW

YOU MAY MAKE AN APPOINTMENT WITH STAFF TO REVIEW YOUR APPLICATION PRIOR TO MAKING COPIES AND SUBMITTING YOUR FINALIZED APPLICATION. PLEASE NOTIFY US WHEN YOUR APPLICATION IS READY AND WE WILL WORK WITH YOU TO MAKE SURE YOUR APPLICATION IS ACCURATE AND COMPLETE. **THIS IS HIGHLY RECOMMENDED.**

The DUE DATE FOR GRANT APPLICATIONS IS MONDAY, APRIL 28, 2014. NO LATER THAN 5 P.M.! NO EXCEPTIONS!

Nov 4th

AFTER THE APPLICATIONS ARE SUBMITTED, STAFF WILL REVIEW THEM. ANY CHANGES OR CLARIFICATIONS THAT YOU ARE REQUESTED TO MAKE MUST BE COMPLETED IN A TIMELY FASHION. YOUR FINALIZED APPLICATIONS WILL THEN BE SUBMITTED FOR CONSIDERATION BY OUR ADVISORY COMMITTEE.

THE NEIGHBORHOOD INITIATIVE GRANT ADVISORY COMMITTEE (NIGAC) WILL MEET ON FRIDAY, MAY 30, 2014 AT 10 A.M. AT COLONIAL OAKS PARK, 5300 COLONIAL OAKS BLVD., SARASOTA. THE PURPOSE OF THIS MEETING WILL BE TO score the applications and MAKE RECOMMENDATIONS TO THE SARASOTA BOARD OF COUNTY COMMISSIONERS REGARDING FUNDING OF PROJECTS. YOU ARE WELCOME and encouraged TO ATTEND AS AN OBSERVER, AND MAY SPEAK IF ASKED TO DO SO BY THE ADVISORY COMMITTEE MEMBERS.

AGREEMENTS FOR GRANT FUNDING WILL BE SIGNED ONCE A DRAFT IS APPROVED BY THE OFFICE OF THE COUNTY ATTORNEY. YOU WILL BE NOTIFIED WHEN YOUR AGREEMENT IS READY. A DULY AUTHORIZED REPRESENTATIVE OF YOUR NEIGHBORHOOD GROUP SHOULD BE AVAILABLE TO SIGN. AGREEMENTS ARE SIGNED **IN ADVANCE** OF FINAL APPROVAL OF YOUR APPLICATION BY THE BOARD OF COUNTY COMMISSIONERS.

SARASOTA BOARD OF COUNTY COMMISSIONERS MEETS ON July 9, 2014. THIS MEETING IS TELEVISED LIVE, OR YOU MAY VIEW IT AT WWW.SCGOV.NET AT MEETINGS ON DEMAND. **ATTENDANCE IS ENCOURAGED.**

*Sarasota County Neighborhood Services
1660 Ringling Blvd., 5th floor
Sarasota, Florida 34236
941.861.5000
neighbor@scgov.net*

DO NOT INCLUDE THIS PAGE WITH APPLICATION

ORGANIZATION/CONTACT INFORMATION

Project Title:

Pond Restoration; Improve Water Quality; Create Wildlife Habitat

1. Official Organization Name Mission Estates Homeowners Association, Inc.

Organization Type: Homeowner's Association Neighborhood Association
 Ad-Hoc Other

2. Leadership Information:

Grant Contact Person Holly Bucciarelli

Address 2269 Sonoma Drive E, Nokomis, FL 34275

Home Phone 941-412-1764 Cell Phone 941-416-0469

Email address bucciarh@msn.com

President's name/official representative David Rosen

Address 2237 Sonoma Drive E, Nokomis, FL 34275

Home Phone 941-488-7537 Cell Phone 941-993-3634

Email address dtassoc@aol.com

3. Neighborhood Information:

Name of Neighborhood Mission Estates

Boundaries: North Mission Valley CC South Mission Valley Estates

East Mission Valley Blvd West Legacy Trail

Number of homes 94 Number of association members 95

Is the proposed project on public property? YES NO

Is the proposed project on commonly owned property? YES NO

Is access to your neighborhood restricted (gate, guard, etc)? YES NO

This is a survey question and does not impact the scoring of your application:

Does your neighborhood have a Disaster Preparedness Plan? YES NO

NEIGHBORHOOD GRANT PROGRAM

Grant Categories

Listed below are the five grant categories. Ideas for projects are not limited to the examples below. You are encouraged to be creative in addressing your individual neighborhood's needs. Neighborhood projects must fit within one or more of the following grant categories:

Improve Safety

- Neighborhood Crime Watch

Preserve Character and Value

- Restoration of historical landmarks
- Community murals
- Start a Yard of the Month Club
- Organize neighborhood clean-ups
- Install new entry signs

Build Neighborhood Leadership

- Assistance with the expenses of starting a neighborhood group
- Developing and distributing a "good neighbor" brochure
- Starting a newsletter
- Implement a Disaster Preparedness Plan

Promote Healthy Lifestyles

- Identify or install bike or walking trails or paths
- Create a neighborhood gathering place
- Add playground amenities
- Start a community garden
-

Improve the Environment

- Use Florida Friendly principles to landscape and irrigate entrances
- Use solar, LED, or photo cells for lighting, hot water systems, etc
- Remove invasive plants (Brazilian pepper trees, Melaleuca, Carrot wood, etc)
- Installation of "doggie-pots" for waste disposal in areas which are frequented by animal owners
- Pond/water body restoration to improve water quality and reduce chemicals in storm water runoff
- Create wildlife habitat
- Reduce water and energy usage

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return) Mission Estates Homeowners Association, Inc.	
Business name/disregarded entity name, if different from above	
Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	
Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____	
Address (number, street, and apt. or suite no.) 8437 Tuttle Ave, #376	Requester's name and address (optional)
City, state, and ZIP code Sarasota FL 34243	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number	
[] [] [] - [] [] [] - [] [] [] []	
Employer identification number	
65 - 0740825	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ 04-23-14
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

WORK PLAN/TIMELINE

List in chronological order the specific steps or key activities that will take place during the period of the grant funding. The grant contract is for one year from the date the Board of County Commissioners approves the grant. The BOCC meeting is scheduled for July 9, 2014.

Specific Steps or Key Activities	Start/Completion Dates
Booking date for pond restoration.	(After January 15, 2015) TBD
Commencement of pond restoration.	TBD by booking date
Completion of pond restoration.	Prior to January 15, 2016
Booking date for planting of native vegetation.	At completion of pond restoration/TBD
Commencement of planting of native vegetation.	After completion of pond restoration/TBD
Completion of planting of native vegetation.	Prior to January 15, 2016
Nest Workshop	April 1, 2015
Nest Volunteer Hours	Between January 15, 2015 & January 14, 2016 TBD
Booking date for installation of Floating Plant Islands	At completion of pond restoration/TBD
Commencement of installation of Floating Plant Islands	At completion of pond restoration/ TBD
Completion of installation of Floating Plant Islands	Prior to January 15, 2016

PROJECT DESCRIPTION

Include Environmental Form(s) if applicable.

1. **Project Description** – Please be specific (include photos, maps)

Mission Estates HOA, Inc is proposing phase two of Pond restoration using Geo-tubes in conjunction with Florida native vegetation. Using Geo-tubes allows the eroded material in the pond to be recycled by placing it back along the shoreline, eliminating the need to dispose of the contaminated, dredged material into our landfills. The use of Geo-tubes will potentially improve the health of the water bodies our storm water system impacts, by preventing the eroded sediment from filtering into our watershed. On Rob Wright's recommendation, Mission Estates previously pledged to install Florida native vegetation along the perimeter of both ponds 1 and 2, as part of phase 1 of the project. The Florida Native Vegetation will help to reduce pollution and nutrients from run-off, minimize further bank erosion due to wave action, create a wildlife and fish habitat and bring a more natural look to our retention ponds. The attached map, (7A), of Mission Estates shows a diagram of ponds 1 & 2. The proposed location for pond restoration is shown on the diagram. The Geo-tubes would not be placed adjacent to either the Wetland A or Littoral zone areas described below, (2). The Geo-tubes will be used only along the shoreline adjacent to residential property. Lots 68-74 & 96-99 are the proposed locations. We are applying for the Fall Neighborhood Grant in order to complete phase two of our pond restoration project which includes lots 68-74.

2. **Specific Location of Project** – Physical improvement projects must be located within community owned property or in the public right-of-way. Please include driving directions to the project site.

The proposed project is located within Mission Estates Homeowners Association. Mission Estates is in the city of Nokomis, Sarasota County, Florida. The project will address "retention pond 1", located in unit one of Mission Estates, and identified as "tract D" in Plat Book 39 page 6 A. "Retention pond 1" is the largest of our three retention ponds and is considered to be a wet detention type pond. The size of retention pond 1 is 1.98 acres with a .72 acre littoral zone. The retention area is adjacent to an (existing) Wetland area "A" which is 3.74 acres and is identified as "tract C" on the plat. There is a weir along the East border of retention pond 1 that drains into wetland "A", There are also two outflow structures (outflow structures #1 & #2) along the South West end of retention pond 1 that drain into a Slough Area Forested Wetland (Hyrdic Hammock) that is 6.13 acres and is identified as "tract B" on the plat. The attached map, (7 B), shows the various tracts.

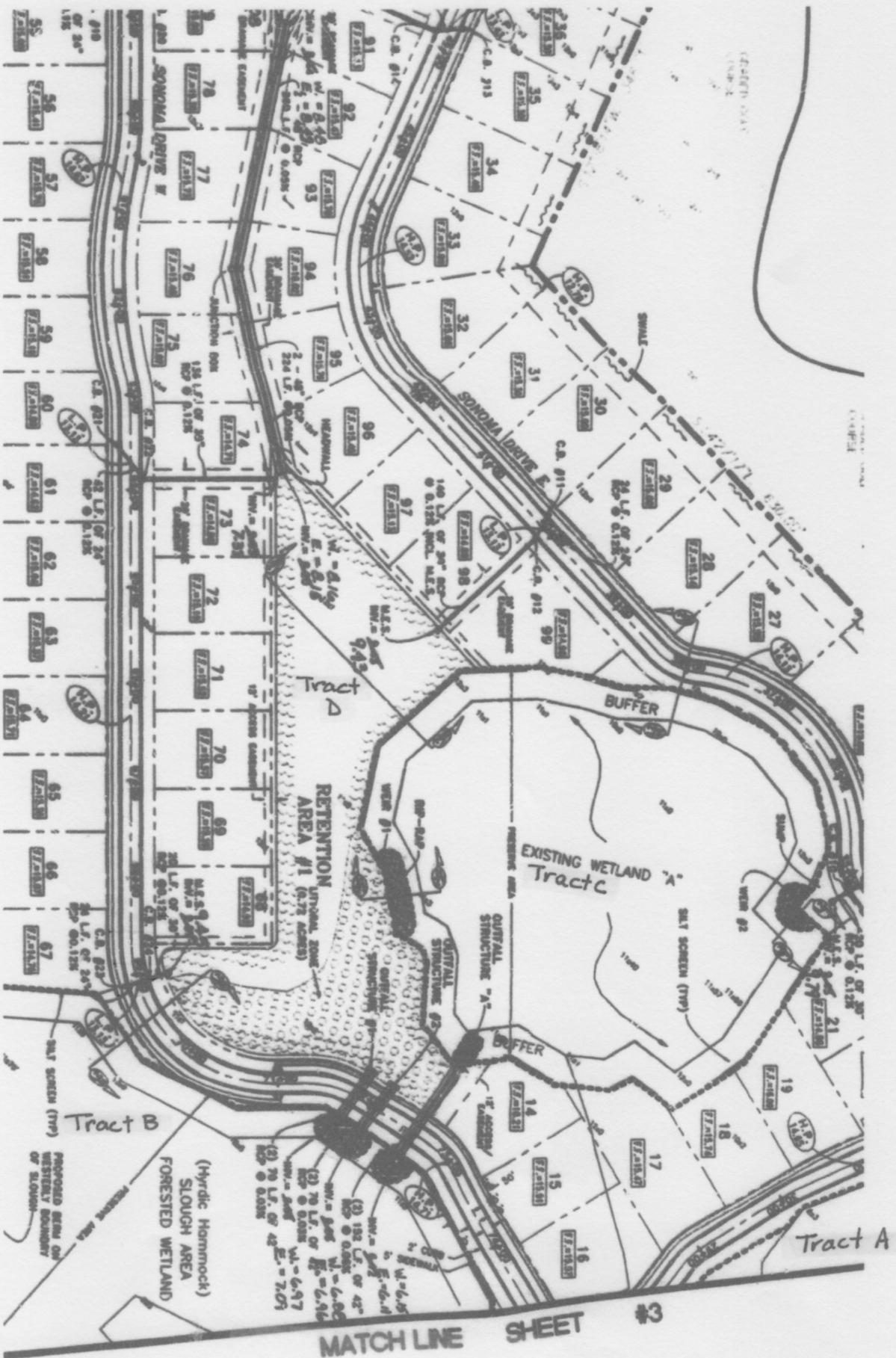
Driving Directions: From I-75 take Exit 195, West on Laurel 2 mi., right on Mission Valley Blvd. 1 mi., left on Capistrano 0.3 mi. and then left on Sonoma Dr W. Pond is on the right and can be seen from the street.

From US 41 turn left on Laurel Road 0.8 mi, left on Mission Valley Blvd. 1 mi., left on Capistrano 0.3 mi. and then left on Sonoma Dr W. Pond is on the right.

Mission Estates 6/2013

- Geo-tube restoration
- Open water
- Natural Wetland
- Littoral Zone
- Sump





PUBLIC BENEFIT STATEMENT (30 POINTS)

The project must have a valid public purpose. Please address the following questions:

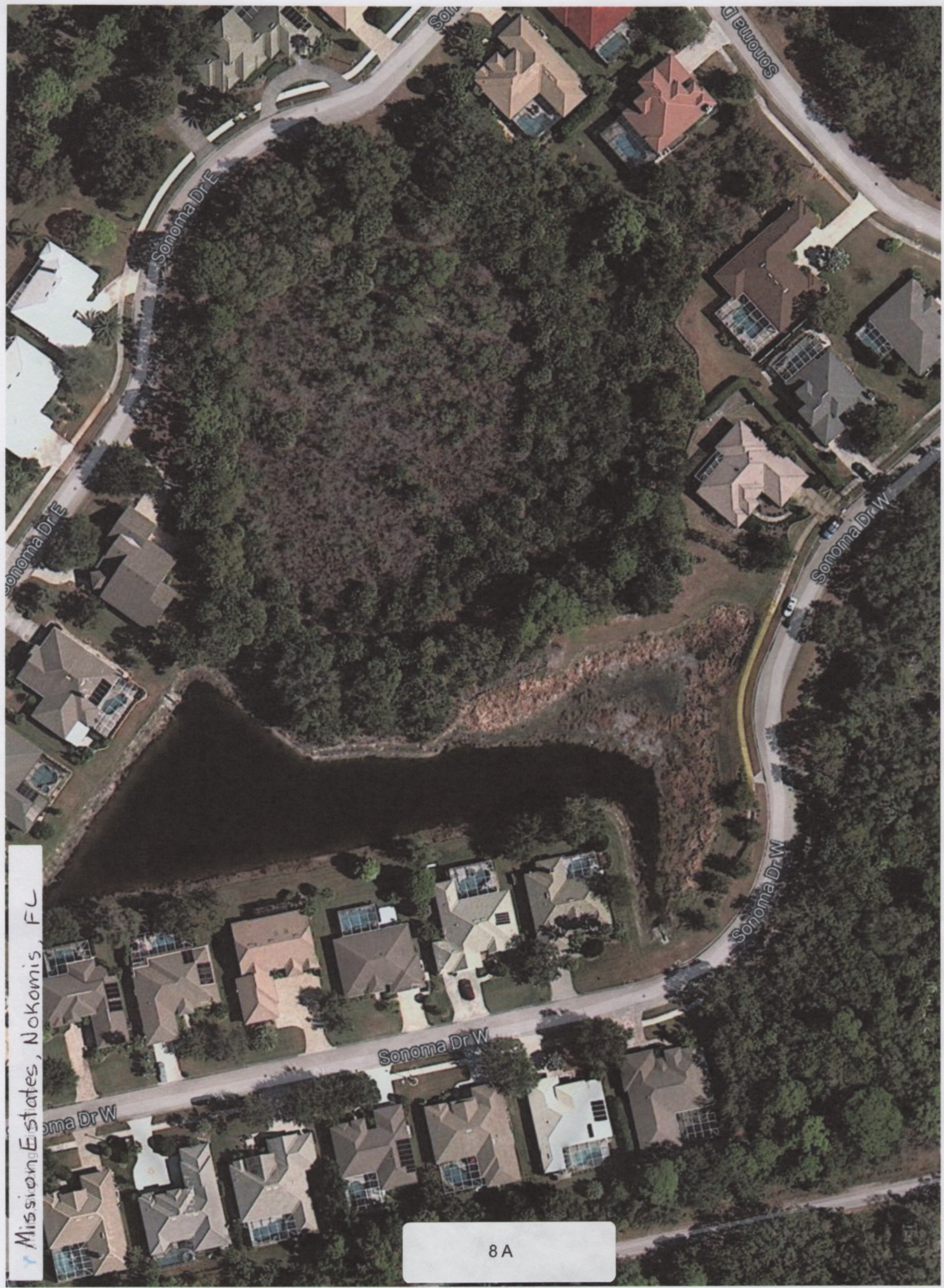
1. Is the project accessible to the general public? If not, what plans have you made to share your project with the general public?

Yes, the project is accessible to the general public. Mission Estates retention pond 1 borders a section of the public sidewalk along West Sonoma Drive. See attachment, (8 A), showing the location of the public sidewalk, adjacent to pond 1. Nearly the entire retention pond can be seen from the sidewalk that borders pond 1. Mission Estates has provided several benches along the edge of retention pond 1 for residents and guests to sit and enjoy the wildlife and scenery. One resident donated a beautiful metal sculpture of a sandhill crane that stands along side the trees and benches in this area. Mission Estates retention ponds and wetlands are what add value and attractiveness to our small community, benefiting members as well as the general public. The ponds and wetlands are truly our biggest asset. By educating our members about the NEST program, and including plans to plant Florida native vegetation around the perimeter of the ponds and install floating islands of aquatic plants, we can collectively work to reduce pollution levels and minimize bank erosion while providing a more desirable habitat for wildlife and fish. This will ultimately improve the quality of our watershed into Dona/Roberts Bay. The floating aquatic plant islands provide the same benefits of vegetated littoral shelves without having to deal with problems associated with changing water levels.

2. How does the project add value to the surrounding neighborhood, enhance the safety or quality of life of all citizens, provide for a more attractive environment for the community or improve the health and general welfare of the public?

Our retention ponds and our wetlands are what add value and attractiveness to our small community. They are our biggest asset and must be properly managed. Since the run-off from our retention ponds drain into wetland areas that eventually drain into Dona/Roberts Bay, it is important that we contribute to improving the water quality of our storm water run-off. Taking steps to improve the quality of our storm water run-off will help to improve the general welfare of not only our community but the general public as well. Creating a fertilizer free zone along our shoreline and planting of Florida native vegetation along the waters edge and the addition of floating aquatic plant islands, will also help to reduce contaminants from entering our storm water runoff and help to improve the water quality in our bays. Restoring the pond to it's original 4:1 slope through the shoreline restoration creates a safer environment for residents in terms of egress, should a child or lawn maintenance worker accidentally fall into the pond. This also reduces liability concerns. Pond restoration in conjunction with the Florida native vegetation, recommended by Rob Wright, will help to reduce pollutants and nutrients from runoff, bring a more natural look to our ponds and help to create an environmentally friendly habitat for fish and wildlife.

Mission Estates, Nokomis, FL



8A

2A

COMMUNITY NEED (25 POINTS)

1. How does this project address the needs, issues or concerns of your community?

Over the past year, the directors of our association have worked hard to educate homeowners of the importance of properly caring for our storm water system and the ever important littoral zones. We have worked closely with Andrea Lipstein, P.W.S. to improve the condition of our littoral zones by removing exotic and invasive species and replanting with Florida native vegetation. This was accomplished without any outside funding. Our storm water retention ponds are now 15 years old. Last year, our BOD completed the restoration of pond 2, the smaller of our three ponds, also without outside funding. With continued guidance from Rob Wright, we would like to continue with phase two of the restoration of pond 1. Reducing bank erosion in pond 1 through shoreline restoration and planting of Florida native vegetation would contribute to the current pond restoration goals for our community. The installation of Florida native vegetation in pond 2 has already been completed as part of phase one of our pond restoration project, with assistance from the Florida Neighborhood Grant program. These steps will help improve the quality of our watershed by reducing chemicals and nutrients, reduce further erosion, provide a better habitat for wildlife and fish and create a more aesthetically pleasing environment for our community and the general public.

2. Why does your neighborhood need the grant funding to accomplish the proposed project?

Mission Estates has already shown a commitment to being good stewards of the environment by taking steps to restore one of our retention ponds last year. In 2013, Mission Estates allocated \$37,500 toward restoration of pond 2 with the use of Geo-tubes. After consulting with Rob Wright, we have learned how to further control and improve the quality of storm water run-off and create a better wildlife habitat with the addition of Florida native vegetation. Rob Wright expressed no objections to the use of Geo-tubes for shoreline restoration when used in conjunction with Florida native vegetation and suggestions to divert run-off. Because of the significant financial impact, Mission Estates proposed the restoration of pond 1 be done in two phases. The East shoreline of pond 1, (about 300 linear feet), is scheduled for restoration as part of Phase 1 of the project, with funding received from Cycle 23 of the Neighborhood Grant Program. With assistance from the Fall Neighborhood Grant Program, Phase 2 of the project would allow Mission Estates to restore the West shoreline of pond 1, (about 550 linear feet), as well. The planting of Florida native vegetation in pond 2 and pond 1 is considered an important part of the project. The installation of Florida native vegetation will help to minimize erosion and the addition of floating aquatic plant islands will help to reduce pollution and provide a more natural habitat for wildlife and fish. In September of 2014, nearly 1500 plants were installed in pond 2 as part of Phase one of the Neighborhood Grant Cycle 23. Additional plants and floating aquatic plant islands will be installed in pond 1 and 2 with the completion of Phase two of the bank restoration.

COMMUNITY STRENGTHENING (25 POINTS)

1. Explain how the proposed project will strengthen and improve your neighborhood?

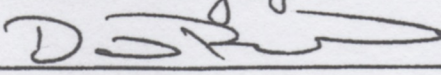
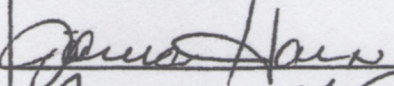
Phase two of the proposed shoreline restoration will not only add value and attractiveness to our community through an improved aesthetic appearance, it will also help to improve the water quality of the storm water runoff that flows from our retention ponds, into the wetlands and eventually into Dona/Roberts bays. Our experience in having completed restoration of one of our ponds, last year, has increased awareness of our residents about the importance of properly caring for our storm water system. Introducing residents to the NEST program, as part of the overall project, will also help stimulate individual responsibility of all members of this community and educate them on why we all need to be good stewards of the environment. The Nest Workshop is being planned to coincide with our Annual Meeting as part of Phase one of the project. Reminding neighbors to: fertilize wisely with slow release nitrogen, keep a fertilizer free zone around the ponds and keep grass clippings and leaves out of the storm drains will help contribute to a better pond environment. Involving residents in the assembly and maintenance of floating aquatic plant islands and the installation of Florida Native Vegetation along the shoreline will help increase their awareness of how we can all be better stewards of our environment.

2. Explain how the planning process and subsequent implementation will build community among the residents?

Our experience, in having completed restoration of retention pond 2, has been a positive one in terms of building community among residents. We sent out several newsletters to community members to educate them about the importance of our storm water system, its impact on the environment and its proper maintenance. Residents whose property is adjacent to retention pond 2 have willingly worked to properly maintain vegetation on that portion of the common area that abuts to their property. They now have a better awareness of the importance of properly caring for our storm water system and being good stewards of the environment. Members of the Association met with Rob Wright, recently, to learn of better ways to enhance the environmental condition of our watershed, reduce further erosion and improve wildlife and fish habitat. Introducing residents to the NEST program as part of the overall project will help to increase member awareness of the importance of reducing fertilizer, herbicide and other chemical use around our retention ponds. The NEST program will emphasize the importance of how residents care for their yards impacts our overall watershed. In moving forward with phase two of our project, we hope to strengthen that sense of community among all members of the community, by involving residents in the planting of Florida Native Vegetation and the assembly, installation and maintenance of floating aquatic plant islands. We have gained additional community support since the submission of our previous Neighborhood Grant Application and have gone from over 50% to 80% of member approval for the project.

COMMUNITY SUPPORT (20 POINTS)

Project Title: Shoreline restoration to improve water quality, reduce erosion and improve wildlife habitat.

NAME	ADDRESS
Patricia F. Johnson	2261 Sonoma Drive E.
Paul M. Lake	2281 SONOMA DRIVE E
Robert S. Jones	2297 SONOMA DR
Holly Bucciarilli	2269 Sonoma Dr. E
Richard Calo	2270 Sonoma Dr. E.
Valeria K. Martinka	2286 Sonoma Dr E
Danny Hunter	2206 Sonoma Dr.
Carlton Jayner	2213 Sonoma Dr E
	2237 Sonoma Dr
Murray Smith	2405 Sonoma Dr. W
Robert DeMoss	2358 Sonoma Dr. W
Tammy Camp	2413 Sonoma Dr. W
S. Platt	618 CAPISTRANO DR.
Mike Peterman	2455 Sonoma Dr W
	2460 Sonoma Dr. W
Jynilla Gulley	2462 Sonoma Dr. W.
Diana Bernstein	2205 Sonoma Dr. E.

Signatures of support are desirable however you can attach e-mail support. If applicable, a copy of meeting minutes approving the project should be attached.

COMMUNITY SUPPORT (20 POINTS)

Project Title: Shoreline restoration to improve water quality, reduce erosion and improve wildlife habitat.

NAME	ADDRESS
Jojo Olson	2479 Sonoma Dr
Madelena Harbeck	2406 Sonoma Dr W.
Quinn Jett	2130 Sonoma E
W. A. Jett	2160 Sonoma Dr
Gay A. Pott	2221 Sonoma Dr E
Rob Butcher	2446 Sonoma Dr W
Supreme Johnson	2438 Sonoma Dr W
Robert Johnson	2431 " " "
Olana Battisell	769 Capistrano Dr.
18/2	648 Capistrano Dr
John	2113 Sonoma Dr E.
P. J. B. W. A. A. A. A.	2245 Sonoma Drive E.
Quinn P. A. J.	799 Capistrano Dr
Paul M. A. A. A.	738 Capistrano Drive
James A. A. A. A.	498 Capistrano Dr.

email

Copy of Meeting
Minutes - p. 11 Q

COMMUNITY SUPPORT (20 POINTS)

Project Title: Shoreline restoration to improve water quality, reduce erosion and improve wildlife habitat.

Email

NAME	ADDRESS
(Richard) Anthony Patete	2447 Sonoma Dr W
Bonita Pittenger	2421 Sonoma Dr. W.
George Silvia	2422 Sonoma Dr. W.

Signatures of support are desirable however you can attach e-mail support. If applicable, a copy of meeting minutes approving the project should be attached.

COMMUNITY SUPPORT (20 POINTS)

Project Title: Shoreline restoration to improve water quality, reduce erosion and improve wildlife habitat.

NAME	ADDRESS
<i>Tommy Jensen</i>	<i>2125 Sonoma Dr.</i>
<i>P. Cook</i>	<i>2109 Sonoma Dr</i>
<i>J. Habener</i>	<i>2156 Sonoma Dr</i>
<i>Tom Staal</i>	<i>2174 Sonoma Dr.</i>
<i>Wm. Hurd</i>	<i>2182 Sonoma DR.</i>
<i>Patricia Lawrence</i>	<i>2196 Sonoma Dr</i>
<i>Kevin Rens</i>	<i>2209 Sonoma Dr. E.</i>
<i>James Blue</i>	<i>2350 Smoke Dr.</i>
<i>John Constantine</i>	<i>2351 Sonoma Dr W</i>
<i>Jean Prosen</i>	<i>2367 Sonoma Dr W</i>
<i>Haar</i>	<i>2390 Sonoma Dr. W.</i>
<i>Margaret Herbold</i>	<i>2414 Sonoma Dr. W.</i>
	<i>2101 Sonoma Dr.</i>

Signatures of support are desirable however you can attach e-mail support. If applicable, a copy of meeting minutes approving the project should be attached.

From: **Holly Bucciarelli** bucciarh@msn.com
Subject: **Re: Mission Estates Pond Restoration**
Date: **April 24, 2014 at 12:58 PM**
To: **Murray Smith** Murray3307@aol.com

Thank you very much!!

Holly

On Apr 24, 2014, at 12:39 PM, Murray Smith <Murray3307@aol.com> wrote:

Holly,

Sharon and I as owners of 2405 Sonoma Drive are in favor of the homeowners association seeking to obtain grant money for pond restoration.

Murray Smith

Sent from my iPad

On Apr 24, 2014, at 11:39 AM, Holly Bucciarelli <bucciarh@msn.com> wrote:

Hi Murray and Sharon,

Hope you are both doing well.

I wanted to update you as to the recent activities relating to the ponds.

On March 24, the BOD met and unanimously approved to seek a grant with a 50/50 match up to \$10,000 for the restoration of pond 1.

On April 15, we met with Rob Wright who is the Neighborhood Environmental Stewardship Team (NEST) Coordinator and Water Resources manager for Sarasota County. Really productive meeting. Learned how we can make further improvements aside from the geo-tubes. Rob has no problem with restoring the shoreline through the use of geo-tubes. He did however make additional suggestions to reduce erosion, improve the quality of our water, and create a better habitat for wildlife and fish. Here are the important points:

- residents along the pond should consider directing downspouts into corrugated pipes with holes that go underground in both directions. This helps prevent erosion due to heavy run-off during rain storms and doing so would act like a soaker hose to water your vegetation.
- Florida native vegetation should be planted along the water's edge after the installation of the geo-tubes. He suggested they be planted in clumps or groups, leaving a space, then another clump all along the shoreline. (in the water). This helps break up the wave action that could potentially undermine the geo-tubes. It also creates a more natural looking environment and a habitat for wildlife and fish.
- introducing residents to the NEST program would help educate residents about the importance of not allowing grass clippings to go into the street where they would be swept into the pond. It causes increased nitrogen levels in the pond which results in increased algae bloom and pollution of our bays. Our stormwater system flows into Roberts Bay. That's why they are promoting the grants. They want to help us help them to keep our water shed healthy.

The project will be completed in two phases. We have another opportunity to apply for additional grant money on the next grant cycle. The first phase of the project will be to restore the East shoreline which is behind your home. The second phase will be to restore the West shoreline. Doing the project in two phases could potentially provide us with additional funding.

So, with that said, we are seeking support from the community to obtain grant money. We are canvassing the neighborhood for signatures but since you are not here, a simple email stating you are in support of the Association seeking a grant for pond restoration would be acceptable.

We hope to have your support! Our grant application is due Monday!

Thanks!

Holly Bucciarelli

From: **Bob DeMoss** red.moss@hotmail.com
Subject: **Re: Mission Estates Pond Restoration**
Date: **April 24, 2014 at 5:48 PM**
To: **Holly Bucciarelli** bucciarh@msn.com

I am in support of the pond restoration program.
Bob & Char DeMoss

Sent from my iPhone

On Apr 24, 2014, at 11:35 AM, "Holly Bucciarelli" <bucciarh@msn.com> wrote:

Hi Bob,

I wanted to update you as to the recent activities relating to the ponds.

On March 24, the BOD met and unanimously approved to seek a grant with a 50/50 match up to \$10,000 for the restoration of pond 1.

On April 15, we met with Rob Wright who is the Neighborhood Environmental Stewardship Team (NEST) Coordinator and Water Resources manager for Sarasota County. Really productive meeting. Learned how we can make further improvements aside from the geo-tubes. Rob has no problem with restoring the shoreline through the use of geo-tubes. He did however make additional suggestions to reduce erosion, improve the quality of our water, and create a better habitat for wildlife and fish. Here are the important points:

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We hope to have your support! Our grant application is due Monday!

Thanks!

Holly Bucciarelli

COMMUNITY SUPPORT (20 POINTS)

Project Title Pond Restoration; Improve Water Quality; Create Wildlife Habitat

Name	Address
Tom Peavers	2389 SONOMA DR
Laura Miles	2342 Sonoma Dr W
Ken Miles	" "
JM	2381 Sonoma Dr
John P. Doherty	708 Capistrano Dr.
Laurie Whio	2181 Sonoma Dr. E.
D.O.	2366 Sonoma DR
Yvonne Paul	2373 Sonoma Dr. W
Guillermo	2325 Sonoma Dr. W.
P. J. Fales	2246 " "
WILLIAM	2141 SONOMA DR.
Susan Zlatke	798 Capistrano Dr.
Mike & Anita DeVito	2201 Sonoma Drive
Ronald & Joan Jeannette	2278 Sonoma Dr.
AGNES GRANDIN & TOR LAUWMAIE	678 Capistrano Drive
JR Synel	700 Capistrano Dr.

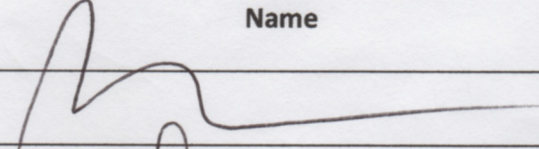
-Email

-Email

Signatures of support are desirable however you can attach e-mail support. If applicable, a copy of meeting minutes approving the project should be attached.

COMMUNITY SUPPORT (20 POINTS)

Project Title Pond Restoration; Improve Water Quality; Create Wildlife Habitat

Name	Address
	2439 SONOMA DR
Wayne Sam	2397 Sonoma
Manuel's	2310 "
Tony Battarino	2229 Sonoma Dr. - Email
Nancy Kelly	2294 Sonoma Dr - Email

Signatures of support are desirable however you can attach e-mail support. If applicable, a copy of meeting minutes approving the project should be attached.

COMMUNITY SUPPORT (20 POINTS)

Project Title Pond Restoration; Improve Water Quality; Create Wildlife Habitat

Name	Address
Kathy Becker	2478 Sonoma W.
Carol Carstex	2463 Sonoma Dr
Holly Carter	2463 Sonoma Dr
Linda Rogers	2486 Sonoma Dr.

Signatures of support are desirable however you can attach e-mail support. If applicable, a copy of meeting minutes approving the project should be attached.

COMMUNITY SUPPORT (20 POINTS)

Project Title Pond Restoration; Improve Water Quality; Create Wildlife Habitat

Name	Address
Donald Christner	2197 Sonoma Drive Hobart is Fl.
Bruce Stenbjerg	2150 Sonoma Dr. W. Hobart Fl.

Signatures of support are desirable however you can attach e-mail support. If applicable, a copy of meeting minutes approving the project should be attached.

Mission Estates HOA, Inc.
Board of Directors Organizational Meeting
March 24, 2014

Call To Order

The meeting was called to order by David Rosen at 12:52 PM at the Venice Public Library, 300 Nokomis Ave, Venice, Florida.

Determination of Quorum

Present were David Rosen and Dennis Bucciarelli. Shane Platt was absent. A quorum was established. Also present was Jim and Ursula Faix of Polaris Property Management, Inc. and one homeowner.

Proper Meeting Notice

The Notice and Agenda of the meeting was posted in accordance with the Bylaws of the Association and the Florida Statutes.

Approval of Minutes

A **motion** was made by Dennis Bucciarelli, second by David Rosen to approve the minutes of December 5, 2013.

The motion passed unanimously.

A **motion** was made by Dennis Bucciarelli, second by David Rosen to approve the minutes of December 30, 2013.

The motion passed unanimously.

A **motion** was made by Dennis Bucciarelli, second by David Rosen to approve the minutes of March 13, 2014 Organizational Board Meeting.

The motion passed unanimously.

Old Business

None

New Business

Neighborhood Grant Program

A discussion took place regarding an opportunity to obtain up to \$10,000 in a matching grant from Sarasota County. The purpose of the association's application for the funds would be for continuation of the lake bank restoration project for Pond #1 and for new landscape lighting at the entrance to the community.

A **motion** was made by Dennis Bucciarelli, second by David Rosen to apply for a grant from Sarasota County for lake bank restoration and entrance LED lighting.

The motion passed unanimously.

Adjournment

There being no further business, the meeting was adjourned at 1:35 PM.

Respectfully submitted,

James M. Faix
Assistant Secretary

FLORIDA FRIENDLY LANDSCAPE

NEIGHBORHOOD GRANTS WILL ONLY FUND LANDSCAPING PROJECTS THAT CONFORM TO FLORIDA YARDS & NEIGHBORHOOD PRINCIPLES AND CONSERVE WATER. RECLAIMED WATER MUST BE USED IF AVAILABLE. IF YOUR PROJECT INVOLVES LANDSCAPING OF ANY KIND, CONTACT THE FLORIDA YARDS AND NEIGHBORHOODS (FY&N) PROGRAM COORDINATOR FROM UF/IFAS SARASOTA COUNTY EXTENSION FOR A CONSULTATION AT NO CHARGE.

YOU ARE WELCOME TO DEVELOP YOUR OWN LANDSCAPE PLAN. IT IS NOT A REQUIREMENT TO HIRE A PROFESSIONAL TO DO A PLAN FOR YOUR GRANT. IF YOU DECIDE TO HIRE A PROFESSIONAL, PLEASE MAKE SURE THEY RECEIVE THE INFORMATION CONCERNING THE FLORIDA FRIENDLY GUIDELINES REQUIREMENT AND THE INFORMATION DISCUSSED DURING THIS WORKSHOP.

YOUR LANDSCAPE PLAN SHOULD INCLUDE:

- THE SQUARE FOOTAGE OF THE AREA YOU ARE LANDSCAPING (INDICATE THE SCALE OF THE PROJECT)
 - A SPECIFIC LIST OF PLANTS AND THEIR QUANTITIES
 - THE TYPE OF IRRIGATION YOU WILL BE USING*
 - THE TYPE OF MULCH YOU ARE USING**
 - A LONG-TERM MAINTENANCE PLAN
- *THE NEIGHBORHOOD GRANT PROGRAM REQUIRES THE USE OF HAND-WATERING OR MICRO-IRRIGATION.
- **THE NEIGHBORHOOD GRANT PROGRAM REQUIRES THE USE OF **NON-CYPRESS MULCH**.

THE FLORIDA FRIENDLY REQUIREMENTS FORM MUST BE INCLUDED IN YOUR GRANT APPLICATION AS AN ATTACHMENT TO YOUR PROJECT DESCRIPTION. LANDSCAPE PROJECTS WITHOUT THE REQUESTED INFORMATION WILL NOT BE CONSIDERED. IT IS HIGHLY RECOMMENDED YOU ATTEND A FLORIDA YARDS AND NEIGHBORHOODS WORKSHOP. TO ENSURE THAT YOUR LANDSCAPE PLAN FULFILLS THE FLORIDA FRIENDLY REQUIREMENTS, YOU MUST CONTACT ERIN ALVAREZ TO DISCUSS YOUR LANDSCAPE PLAN BEFORE SUBMITTING YOUR PROPOSAL.

ERIN ALVAREZ
UNIVERSITY OF FLORIDA/IFAS SARASOTA COUNTY EXTENSION
COMMUNITY SERVICES
TWIN LAKES PARK, 6700 CLARK ROAD, SARASOTA FL 34241
(941) 861-5000
EEALVARE@SCGOV.NET
WWW.SARASOTA.EXTENSION.UFL.EDU

FLORIDA FRIENDLY LANDSCAPE INFORMATION

Required Form

ORGANIZATION NAME: _____

PROJECT NAME: _____

SQUARE FOOTAGE OF THE AREA(S) TO BE LANDSCAPED: _____

SOIL PH: _____

PLANT LIST (ATTACH ADDITIONAL SHEETS, IF NECESSARY):

QUANTITY	SIZE	NAME

TYPE OF IRRIGATION, PROVIDE BRAND NAME OR OTHER DETAILS*:

SOURCE OF THE IRRIGATION WATER (WELL, RECLAIMED, CITY OR COUNTY UTILITY):

TYPE OF MULCH**:

THE LANDSCAPE WILL BE MAINTAINED BY:

* THE NEIGHBORHOOD GRANT PROGRAM REQUIRES THE USE OF HAND-WATERING OR MICRO-IRRIGATION.
** THE NEIGHBORHOOD GRANT PROGRAM REQUIRES THE USE OF NON-CYPRESS MULCH.

PRESERVE AREAS, WATERWAYS, EARTH MOVING, INVASIVE REMOVAL

IF THE PROPOSED PROJECT AREA IS CONTAINED WITHIN A PRESERVATION OR CONSERVATION AREA, INCLUDES INVASIVE PLANT REMOVAL, IS NEAR A WATERWAY OR WILL REQUIRE EARTHMOVING ACTIVITIES (EXCAVATION OR FILLING), CONTACT RESOURCE PROTECTION SO THE PROJECT CAN BE PROPERLY AUTHORIZED PRIOR TO APPLYING FOR THE GRANT. IF YOU'RE UNSURE OF PRESERVATION/CONSERVATION STATUS OF THE PROPERTY, CONTACT STAFF FOR VERIFICATION.

IMPORTANT NOTE:

RESOURCE PROTECTION SHOULD BE CONTACTED AS EARLY AS POSSIBLE DUE TO THE TIME NEEDED TO AUTHORIZE YOUR PROJECT. YOU MAY ALSO NEED A RESOURCE PROTECTION PERMIT DEPENDING ON THE PROJECT.

PROOF THAT YOUR PROJECT HAS BEEN REVIEWED BY RESOURCE PROTECTION (EMAIL OR LETTER) AND A LONG-TERM MAINTENANCE PLAN MUST BE INCLUDED IN YOUR GRANT APPLICATION AS AN ATTACHMENT TO YOUR PROJECT DESCRIPTION.

ANDREA LIPSTEIN
RESOURCES PROTECTION
CONSERVATION AND ENVIRONMENTAL PERMITTING
(941) 650-0445
ALIPSTEIN@SCGOV.NET

NOTE: ALL PROJECTS IN PRESERVE AREAS, WATERWAYS OR THAT INVOLVE EARTHMOVING (INCLUDING INVASIVE PLANT REMOVAL) MUST BE REVIEWED BY RESOURCES PROTECTION BEFORE YOUR APPLICATION IS SUBMITTED. ONE MONTH PRIOR NOTICE IS REQUIRED.

NEIGHBORHOOD ENVIRONMENTAL STEWARDSHIP TEAM (NEST)

A NEIGHBORHOOD ENVIRONMENTAL STEWARDSHIP TEAM (NEST) IS A VOLUNTARY ASSOCIATION OF CITIZENS GETTING INVOLVED IN MEANINGFUL LOCAL ACTIVITIES TO BETTER UNDERSTAND AND ENHANCE THE ENVIRONMENTAL CONDITIONS IN THEIR WATERSHED. THE PROGRAM FOCUSES ON PROVIDING WATERSHED EDUCATION AND SUGGESTED ACTIVITIES FOR WATERSHED IMPROVEMENT; PROVIDING INFORMATION ON EXPERTISE AND POSSIBLE FUNDING SOURCES FOR WATERSHED ACTIVITIES; AND HELPING NEIGHBORHOODS BECOME ADVOCATES AND CHAMPIONS FOR POSITIVE WATERSHED POLICIES. ACTIVITIES PROMOTED INCLUDE STORM DRAIN MARKING/LITTER CONTROL, FLORIDA FRIENDLY LANDSCAPING, STORM WATER POND OR WATER BODY RESTORATION AND VOLUNTEER MONITORING.

ROB WRIGHT
PUBLIC UTILITIES, STORM WATER
(941) 232-5567
RWRIGHT@SCGOV.NET

WATERSHED IMPROVEMENT FORM

REQUIRED FORM. MAY NEED TO BE ACCOMPANIED BY FLORIDA FRIENDLY LANDSCAPE FORM. VERIFY WITH APPROPRIATE STAFF.

ORGANIZATION NAME: Mission Estates, Inc.

PROJECT NAME: Shoreline Restoration for pond 1 (PHASE 2)

NUMBER OF STORM WATER PONDS IN YOUR COMMUNITY? Three

NUMBER OF STORM WATER PONDS TO BE IMPROVED? One

DOES AREA HAVE AERATOR(S) INSTALLED? YES _____ NO X

IDENTIFY WATERSHED: EXAMPLE – STORM WATER POND DRAINS TO ROBERT'S BAY:

Storm water drains to Dona/Roberts Bay

DESIGNATED AREA WILL BE MAINTAINED BY?

Homeowners whose property abuts to the common area that surrounds
retention pond 1. Florida native vegetation will be maintained by Aquagenix

DISASTER PREPAREDNESS FOR YOUR NEIGHBORHOOD

SARASOTA COUNTY EMERGENCY MANAGEMENT HAS CREATED A PROGRAM FOR NEIGHBORHOODS TO BE PREPARED FOR DISASTERS – BOTH PRE-EVENT AND POST-EVENT. THIS PREPAREDNESS INCLUDES A CD THAT CONTAINS PLANS FOR NEIGHBORHOOD'S TO COMPLETE. ONE OF THE KEY ELEMENTS OF DISASTER PLANNING IS COMMUNICATIONS. HAM RADIOS HAVE PROVEN TO BE THE MOST RELIABLE.

AUTOMATED EXTERNAL DEFIBRILLATORS (AED'S) ALSO PLAY A PART IN PREPAREDNESS. AED'S ARE USED WHEN A PERSON HAS A CARDIAC ARREST. FOR PERSONS IN CARDIAC ARREST, THE RATE OF SURVIVAL DROPS 10 PERCENT EACH MINUTE IF NOT GIVEN A SHOCK FROM THE AED. ADDITIONALLY, DOCTORS AND FIRE-RESCUE OFFICIALS SAY, "VICTIMS CAN SUFFER BRAIN DAMAGE AFTER SIX MINUTES." DEFIBRILLATORS INCREASE THE SURVIVAL RATE FROM 7 PERCENT TO AS HIGH AS 49 PERCENT, ACCORDING TO THE AMERICAN HEART ASSOCIATIONS.

ITEMS CONSIDERED FOR DISASTER PREPAREDNESS INCLUDE THOSE ITEMS DIRECTLY RELATED TO DISASTER COMMUNICATIONS AND DISASTER LIFE SAFETY (AED, FIRST AID KITS, CERT TRAINING). PLEASE KEEP IN MIND PERSONAL PREPAREDNESS ITEMS (WATER, FOOD, TOWELS, BATTERIES, AND FLASHLIGHTS) WILL NOT BE CONSIDERED.

IN ORDER TO APPLY FOR A NEIGHBORHOOD GRANT TO ASSIST WITH DISASTER PREPAREDNESS, THE COMMUNITY MUST HAVE DPP IN PLACE AND BE REGISTERED WITH EMS.

YOU MAY FIND MORE INFORMATION AT: WWW.NEIGHBORHOOD-HEART-WATCH.ORG. TO LOCATE LOCAL RESOURCES, INCLUDING SOURCES FOR TRAINING AND VENDORS, CALL SARASOTA COUNTY EMERGENCY SERVICE

SCOTT MONTGOMERY
EMERGENCY SERVICE
RECOVERY CHIEF
(941) 861-5927
SMONTGO@SCGOV.NET

DISTRIBUTION OF GRANT FUNDS

Payment Options: Please check one of these options

OPTION #1:

Reimbursement to Neighborhood – The neighborhood association pays the vendors and suppliers directly and the neighborhood is reimbursed with the grant funds. A W-9 form from the association is required with this option.

OPTION #2:

Purchase Order – The County guarantees payment to the vendor directly by using a Purchase Order. The vendor submits an invoice to the County and a check is issued directly to the vendor. All vendors must comply with the insurance guidelines required by Sarasota County Government. A W-9 form from the vendor is also required.

OPTION #3:

A combination of Option 1 and 2 and/or the use of the County Purchase Card.

For more information about the insurance requirements, please refer to the Grant Funding Information or go to <http://www.scgov.net/CFPO/Insurance>.

BUDGET

Selected Vendor's Name Landshore Enterprises, LLC and Aquagenix

Attach vendor quotes

	Total Cost	County	Neighborhood
<u>Landshore Enterprises, LLC (p. 20 A-T)</u>	<u>\$ 23,457.00</u>	<u>\$ 10,000.00</u>	<u>\$ 13,457.00</u>
<u>Aquagenix (p. 20 JJ-LL)</u>	<u>\$ 706.39</u>	<u>\$ _____</u>	<u>\$ 706.39</u>
<u>Beemats (p. 20 MM-OO)</u>	<u>\$ 2,673.93</u>	<u>\$ _____</u>	<u>\$ 2,673.93</u>
<u>_____</u>	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>

Volunteer Labor Cost

Do not include if vendor quote includes labor

All volunteer labor must be justified-

Attach volunteer signature page

TYPE	HOURS			
<u>NEST</u>	<u>24</u>	<u>@ \$ 15.00</u>	<u>\$ 360.00</u>	<u>\$ 360.00</u>

Donated Materials & Services

Attach worksheet for all donated items

ITEM	VALUE		
<u>_____</u>	<u>_____</u>	<u>\$ _____</u>	<u>\$ _____</u>
<u>_____</u>	<u>_____</u>	<u>\$ _____</u>	<u>\$ _____</u>

Permit Fees (indicate type)

(Include if not indicated on vendor quote)

<u>See exemption request. (SEE ATTACHEMENT 20 FF - 20 II)</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>
---------------------------------------------------------------	----------------	----------------	----------------

TOTALS	<u>\$ 27,197.32</u>	<u>\$ 10,000.00</u>	<u>\$ 17,197.32</u>
---------------	----------------------------	----------------------------	----------------------------

NOTE: A dollar-for-dollar match is required. No other grant monies from the County may be used. Sarasota County does not pay sales tax on their contribution/match portion. \$10,000 is the maximum amount that can be awarded.

QUOTES: \$0.00 to \$2,999.99- ONE (1) QUOTE

\$3,000.00 or MORE – THREE (3) QUOTES



d/b/a Erosion Restoration™

Landshore Enterprises, LLC

*Shoreline & Streambank Protection/Stabilization/Reclamation
Design-Build (Engineering, Surveying, Permitting, Construction)
Reinforcing America's Soils for Over a Decade*

CONTRACT FOR SHORELINE MAINTENANCE

**PREPARED FOR:
MISSION ESTATES HOMEOWNERS ASSOCIATION, INC.**

Landshore Enterprises, LLC - 5601 Powerline Road, Suite 306, Fort Lauderdale, Florida, 33309
☎ Tel: (954) 327-3300 • 📠 Fax: (954) 533-1556 • ✉ Email: info@landshore.com

CONTRACT FOR SHORELINE MAINTENANCE

This Agreement, made on this ___ day of _____, 2014, between Mission Estates Homeowners Association, Inc., incorporated under the laws of the State of Florida (hereinafter referred to as "Owner"), and Landshore Enterprises, LLC, a Florida Limited Liability Company, (herein referred to as "Contractor").

In consideration of the sum of ten dollars (\$10.00), the mutual covenants set forth below, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Contractor and Owner agree as follows:

I. DESCRIPTION OF WORK

Contractor shall perform the shoreline maintenance and related improvements on what is commonly referred to as "**Pond #1 (WEST SHORELINE)**" in accordance with the Bid Form attached hereto as Exhibit "A" (hereinafter referred to as "Contract Work").

II. CONTRACT SUM

Owner agrees to pay Contractor for the Contract Work the total sum of *Twenty Three Thousand Four Hundred Fifty Seven Dollars (\$23,457.00)* (hereinafter referred to as the "Contract Sum") in accordance with the Bid Form attached hereto as Exhibit "A".

III. TIME OF COMMENCEMENT AND COMPLETION

The Contract Work shall commence on _____, after full execution of this Contract. The Contract Work shall be substantially completed within 60 calendar days, and shall be completed, accepted, and ready for the final progress payment within 75 calendar days. However, Contractor shall not be liable for any delays caused by acts of God, strikes, or shortage of construction materials.

IV. PAYMENTS

The Contract Sum shall be payable in progress payments per the schedule attached hereto as Exhibit "B". Upon Contractor's completion of its obligations under this Contract, a final contractor's affidavit for a release of lien of any and all claims of any person or entity providing

labor, services, or materials shall be provided in exchange for the final progress payment. Contractor agrees simultaneously with and to extent it receives payment in full from Owner to defend and resolve all claims made by subcontractors, laborers, and material suppliers, indemnifying the Owner and its agents for all claims arising from or resulting from subcontractor or supplier or material men or laborer services in connection with the Contract Work.

V. CONTRACTOR'S REPRESENTATIONS

In order to induce Owner to enter into this Contract, Contractor makes the following representations, upon which the Owner has actually justifiably relied:

1. That Contractor has examined and carefully studied the project site and bid documents, and that Contractor has the experience, expertise and resources to perform all the Contract Work within the time stated in this Contract.

2. That Contractor has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect the cost, progress, performance or furnishing of the Contract Work.

3. That Contractor is familiar with and can and shall comply with all federal, state, and local laws and regulations that may affect cost, progress, performance, and furnishing of the Contract Work.

4. That Contractor has duly issued Certificates of Insurance required by this Contract.

VI. DUTIES AND RIGHTS OF CONTRACTOR

Contractor's duties and rights are as follows:

1. Responsibility for and Supervision of Project: Contractor shall be solely responsible for all work specified in this Contract, including the techniques, sequences, procedures, means, and coordination for all work. Contractor shall supervise and direct the work to the best of its ability, giving all attention necessary for such proper supervision and direction.

2. Discipline and Employment: Contractor shall maintain at all times strict discipline among its employees and shall not employ for work on the project any person unfit or without sufficient skills to perform the job for which such person is employed.

3. Furnishing of Labor, Materials, Etc.: Contractor shall provide and pay for all labor, materials, equipment, including tools and machinery, transportation and all other facilities and services necessary for the proper completion of the Contract Work in accordance with this Contract.

4. Payment of Taxes, Procurement of Licenses and Permits: Contractor shall pay all taxes required by law in connection with the Contract Work in accordance with this Contract, including sales, use, and similar taxes, and shall secure all licenses and permits necessary for proper completion of the Contract Work, paying the fees therefore and ascertaining that the permits meet all requirements of applicable federal, state, and local laws or requirements. **Permits costs are not included in the total Contract Work cost.**

5. Responsibility for Negligence of Employees and Subcontractors: Contractor shall be fully responsible for all acts or omissions of its employees on the project, its subcontractors and their employees, and other persons doing work under any contract with it.

6. Warranty of Fitness of Equipment and Materials: Contractor represents and warrants to Owner that all equipment and materials used in the Contract Work and made a part of structures, or placed permanently in connection therewith, will be new unless otherwise specified and will be of good quality, free of defects. It is understood between the parties that all equipment and materials not so in conformity are defective.

7. Clean-up: Contractor agrees to keep the site and adjoining ways and roads free of waste material and rubbish caused by its work or that of its subcontractors. Contractor further agrees to remove all such waste material or rubbish on termination of the Contract Work, together with all its tools, equipment, machinery and surplus materials. Contractor agrees, on terminating its work at the site, to conduct general clean-up operations.

8. Safety Precautions and Programs: Contractor shall provide for and oversee all safety orders, precautions, and programs necessary for reasonable safety of the Contract Work. In

this connection, Contractor shall take reasonable precautions for the safety of all work employees and other persons whom the Contract Work might affect, all work and materials incorporated in the construction site and adjacent thereto, complying with all applicable laws, ordinances, rules, regulations, and orders.

VII. INDEMNIFICATION

Contractor does hereby indemnify and hold harmless Owner, its officers, agents, and employees, from liabilities, damages, losses and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of Contractor and persons or entities employed or utilized by the Contractor in the performance of this Contract.

In any and all claims against Owner or any of its agents, officers or employees by any employee of Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under the previous paragraph shall not be limited in any ways as to the amount or type of damages, compensation or benefits payable by or for Contractor or any subcontractor under workers' compensation acts, disability benefits acts, or other employee benefit acts.

Contractor shall and does hereby indemnify and hold harmless Owner, its officers, agents and employees from and against all claims, suits, demands, damages, losses, and expenses (including attorney's fees) arising out of any infringement of patent or copyrights held by others and shall defend all such claims in connection with any alleged infringement of such rights.

VIII. TIME OF THE ESSENCE; EXTENSION OF TIME

Owner and Contractor recognize and agree that time is of the essence. At any of the parties' discretion, the contract time may be reasonably extended by written notice from the party requesting the extension.

IX. INSURANCE

1. Before performing any Contract Work, Contractor shall procure and maintain, during the life of this Contract, unless otherwise specified, the insurance listed below. The insurance policies shall be primary and written on forms acceptable to Owner and placed with insurance carriers approved and licensed by the State of Florida Office of Insurance and Regulation and meet a minimum financial AM Best Company rating of no less than "A- Excellent: FSC VII." No changes are to be made to these specifications without specific prior written approval of the owner.

2. **WORKER'S COMPENSATION:** Contractor will provide Workers' compensation insurance on behalf of all employees who are to provide a service under this Contract, as required under Chapter 440, Florida Statutes, including, if applicable, coverage for the Jones Act and Longshoremen and Harbormasters Exposure, AND Employer's Liability with limits of not less than \$100,000 per employee per accident, \$500,000 disease aggregate, and \$100,000 per employee per disease.

No contractor or sub-contractor shall access or work on the site unless such entity has workers' compensation insurance or is operating under a valid workers' compensation exemption filed with the State of Florida.

3. **COMMERCIAL GENERAL LIABILITY:** Including but not limited to bodily injury, property damage, contractual, products and completed operations, and personal injury with limits of not less than \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate covering all work performed under this Contract.

4. **AUTOMOBILE LIABILITY:** Including bodily injury and property damage, including all vehicles owned, leased, hired, and non-owned with limits of not less than \$1,000,000.00 combined single limit covering all work performed under this Contract.

5. Each insurance policy required by this Contract shall:

a) Apply separately to each insured against whom claim is made and suit is brought, except with respect to limits of the insurer's liability.

b) Be endorsed to state that coverage shall not be suspended, voided, or canceled by either party except after thirty (30) calendar days prior written notice has been given to the Owner and name Owner as a certificate holder.

c) Be written to reflect that the aggregate limit will apply on a per claim basis.

6. Owner shall retain the right to review, at any time, coverage, form, and amount of insurance.

7. The procuring of required policies of insurance shall not be constructed to limit Contractor's liability or to fulfill the indemnification provisions and requirements of this Contract.

8. Contractor shall be solely responsible for payment of all premiums for insurance contributing to the satisfaction of this Contract and shall be solely responsible for the payment of all deductibles and retentions to which such policies are subject, whether or not Owner is an insured under the policy.

9. Certificates of Insurance evidencing coverage and compliance with the conditions to this Contract, and copies of all endorsements are to be furnished to Owner prior to commencement of Contract Work, and a minimum of ten (10) calendar days after the expiration of the insurance contract when applicable. All insurance certificates shall be received by Owner before Contractor commences or continues work.

10. Notices of accidents (occurrences) and notices of claims associated with work being performed under this Contract shall be provided to Contractor's insurance company and to Mission Estates HOA as soon as practicable after to notice to the insured.

Please refer to Exhibit "C" for the certificate of insurance.

X. CORRECTING WORK; WARRANTY

1. When it appears to Owner during the course of construction that any work does not conform to the provisions of this Contract, Contractor shall make the necessary corrections to conform, and in addition will correct any defects caused by faulty materials, equipment, or workmanship in work supervised by it or by a subcontractor.

2. Contractor warranties Contract Work for a period of ten (10) years from the date of completion. Attached hereto Exhibit "D".

XI. WORK CHANGES

1. Mission Estates HOA reserves the right to request Contract Work changes in the nature of additions, or modifications, without invalidating this Contract. All changes to the Contract Work, the Contract Sum, and time of termination shall only be authorized once in writing executed by the parties. No work involved in the change shall be started until authorized.

2. Contractor requested change orders are discouraged. Any changes orders filed or requested by Contractor shall contain specific written explanations and shall be filed with and not be granted until reviewed and agree jointly by, the President of Mission Estates HOA.

XII. EARLY TERMINATION FOR BREACH OF CONTRACT

1. Contractor's Termination. Contractor may, on seven (7) calendar days' written notice to Owner, terminate this Contract before the termination date hereof when for a period of thirty (30) calendar days after payment is due, through no fault of the Contractor, Owner fails to make lawful payment due. On such termination, Contractor may recover from Owner payment for all work completed and for any loss sustained by Contractor for materials equipment, tools, or machinery to the extent of actual loss thereon, provided Contractor can prove such loss.

2. Owner's Termination. Owner may, in its sole and absolute discretion, whether or not reasonable, on seven (7) calendar days' written notice to Contractor, terminate this Contract at its convenience and without prejudice to any other remedy it may have. On such termination, Owner may take possession of the work site and all the materials, equipment, tools, and machinery, thereon, and finish the work in whatever way it deems expedient. If unpaid balance on the Contract Sum at the time of such termination exceeds the expense of finishing the work, Owner will pay such excess to Contractor. If the expense of finishing the work exceeds the unpaid balance at the time of termination, Contractor agrees to pay the difference to Owner within the ten (10) calendar days after written notice.

XIII. ATTORNEY'S FEES

If any litigation occurs between the parties as a result of this Contract or any other document or act required by this Contract, the prevailing party shall be entitled to recover attorney's fees and all court costs, including attorney's fees and court costs incurred in any appellate and/or bankruptcy proceedings.

XIV. MISCELLANEOUS

1. No assignment by either party to this Contract of any rights under or interests in this Contract will be binding on another party hereto without the written consent of the party sought to be bound; and specifically, but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to any assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Contract.

2. Contractor binds itself, its partners, successors, assigns, and legal representatives to the Owner and any of Owner's successors, assigns, and legal representatives of the Owner in respect of all covenants, contracts, and obligations contained in this Contract. No employees, agents or representatives of Owner are personally or individually bound by this Contract.

3. The laws of the State of Florida shall govern all provisions of this Contract including but not limited to the applicable Florida construction lien law. In the event the parties to this Contract cannot resolve a difference with regard to any matter arising herefrom, the disputed matter will be referred to court-ordered mediation pursuant to Section 44.102, Fla. Stat., as amended. If no agreement is reached, any party may file a civil action and/or pursue all available remedies whether at law or equity. Venue for any dispute shall be Sarasota County, Florida.

4. This Contract contains the entire agreement of the parties and there are no binding promises or conditions in any other agreements whether oral or written. This Contract shall not be modified or amended except in writing with the same degree of formality with which this Contract is executed. Exhibits A, B, C, D are part of this contract.

5. A waiver of any breach of any provision of this Contract shall not constitute or operate as a waiver of any other breach of such provision or of any other provisions, nor shall any failure to enforce any provision hereof operate as a waiver of such provision or of any other provisions.

6. Any provision or part of this Contract held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that this Contract shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

7. Notices: Where notice is required to be provided under this Contract, notice shall be deemed sent upon transmittal of the notice by facsimile and by U.S. Mail to the other party at the address listed below and shall be deemed received upon actual receipt by mail or facsimile, whichever is first:

To Owner: Mission Estates Homeowners Association, Inc.
2269 Sonoma Drive
Nokomis, FL 34275

To Contractor: Landshore Enterprises, LLC
5601 Powerline Road, Suite #306
Fort Lauderdale, FL 33309

IN WITNESS WHEREOF, the parties hereto have made and executed this Contract as of the day and year last written below.

CONTRACTOR
LANDSHORE ENTERPRISES, LLC

OWNER
MISSION ESTATES HOMEOWNERS
ASSOCIATION, INC.

By: _____

By: _____

Its: _____
(Title of Authorized Representative)

Its: _____
(Title of Authorized Representative)

Date: _____

Date: _____



d/b/a Erosion Restoration, LLC

Landshore Enterprises, LLC

*Streambank & Shoreline protection/stabilization/reclamation
Environmental Engineering/Erosion Control/Construction Management
Reinforcing the American Soils for over a decade*

EXHIBIT A

Landshore Enterprises, LLC - 5601 Powerline Road, Suite 306, Fort Lauderdale, Florida, 33309
☎ Tel: (954) 327-3300 • 📠 Fax: (954) 533-1556 • ✉ Email: info@landshore.com



Landshore Enterprises, LLC

Streambank & Shoreline protection/stabilization/reclamation
 Design-Build (Engineering, Surveying, Permitting, Construction)
 Reinforcing the American Soils for over a decade

d/b/a Erosion Restoration, LLC

ESTIMATE #2074

Ms. Holly Bucciarelli
 Mission Estates
 2269 Sonoma Drive
 Nokomis, FL 34275

Date: 4/22/2014

JOB DESCRIPTION

Eco-Filter Tube (EFT™) construction uses a woven or non-woven geotextile fabric that is formed into the shape of a tube. The tube is filled with sand by direct coupling to a hydraulic dredge. The tube is designed to retain the granular fill portion of the dredge slurry, while appropriately sized openings in the geotextile allow the excess water in the slurry to permeate through the tube walls. The procedure can be implemented in both dry and underwater conditions. The tubes can be fabricated in various circumferences, which, when inflated, will form a roughly elliptical shape. The Landshore engineered EFT™ system consists of a spun bound polyester filter fabric that is sewn together to form a tube specifically calculated for particular level of service, pressure, strength, stability and safety - is placed along the edge of water on prepared terrace and filled with sand to form an erosion barrier that has the characteristics of a permeable, gravity type retaining wall.

ITEMIZED ESTIMATE: TIME AND MATERIALS

Mission Estates - Pond #1 (WEST SHORELINE)

General Site Preparation/Mobilization	1 EA.
Earthwork	
Trim shoreline edges	611 L.F.
Shoreline Protection	
Base 7.5' circumference	611 L.F.
Backfill 7.5' circumference	611 L.F.
Irrigation	
ADS pipe solid	70 L.F.
Cleaning/Finish Grading	
Subgrade/fine grade repaired slope	3,644 S.F.
Grassing	
Floritan	4,859 S.F.

Note, this estimate was made based on visual observations and it is subject to change.

TOTAL ESTIMATED JOB COST **\$23,457.00**

Landshore Enterprises, LLC - 5601 Powerline Road, Suite 306, Fort Lauderdale, Florida 33309

Tel: (954) 327-3300 • Fax: (954) 533-1556 • Email: info@landshore.com



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Design-Build (Engineering, Surveying, Permitting, Construction)
Reinforcing the American Soils for over a decade*

d/b/a Erosion Restoration, LLC

PAYMENT SCHEDULE

Landshore Enterprises' payment policy is as follows:

- 25% Booking Date
- 35% Commencement Date
- 40% Completion Date

****Invoice is due upon receipt****

SPECIAL CONDITIONS

The prices quoted in this proposal are based on visual observation only. The client is responsible for survey, engineering and permitting with all government agencies having jurisdiction over the subject site. Actual prices may vary due to pre-existing geotechnical, or hydrographic conditions which will require different equipment, labor and material. No changes to the approved contract will be made without written approval from the client. Landshore Enterprises, LLC will reimburse to the client 90% of savings resulting from value engineering.

Unless the client provided comprehensive and conclusive engineering report or paid for the same services to Landshore Enterprises, LLC, the stipulated above price does not include rock removal, addition of suitable material as necessary, heavy equipment, land surveying, bathymetric survey, geotechnical exploration, engineering or permitting.

Landshore Enterprises, LLC is not responsible for damage to utilities if as-built drawings or locations are not provided by the client. Landshore Enterprises, LLC reserves the right to change this estimate unless an agreement is reached within 90 days of the original estimate date.

This is an estimate only. This is not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Client Representative Signature

Date

Landshore Enterprises Representative Signature

Date

Landshore Enterprises, LLC - 5601 Powerline Road, Suite 306, Fort Lauderdale, Florida 33309
Tel: (954) 327-3300 • Fax: (954) 533-1556 • Email: info@landshore.com



d/b/a Erosion Restoration, LLC

Landshore Enterprises, LLC

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EXHIBIT B

Landshore Enterprises, LLC - 5601 Powerline Road, Suite 306, Fort Lauderdale, Florida, 33309
☎ Tel: (954) 327-3300 • 📠 Fax: (954) 533-1556 • ✉ Email: info@landshore.com



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MISSION ESTATES HOMEOWNERS ASSOCIATION, INC.

Landshore Enterprises, LLC payment schedule

Pond #1 (WEST SHORELINE)

Estimate #2074

1. Booking Date	25%	\$5,864.25
2. Commencement Date	35%	\$8,209.95
3. Completion of Work	40%	\$9,382.80
	100%	<u>\$23,457.00</u>

****Note:** Per survey proposal, we will return 50% of survey cost, or \$2,500, after construction work is completed.



d/b/a Erosion Restoration, LLC

Landshore Enterprises, LLC

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EXHIBIT C

Landshore Enterprises, LLC - 5601 Powerline Road, Suite 306, Fort Lauderdale, Florida, 33309
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d/b/a Erosion Restoration, LLC

Landshore Enterprises, LLC

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EXHIBIT D

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LIFETIME WARRANTY

Lifetime is defined as the average life of the product in the market. The warranty covers a period within lifetime of the product.

Landshore Enterprises, LLC, further named "Contractor", warrants to Mission Estates Homeowners Association, Inc., further named "Client", that all materials and incorporated in the work will be new unless otherwise specified and that all work will be of good quality, free of faults and defects and in conformance with the Contract Documents, including, but not limited to, the manufacturer specifications, ordinances, and the applicable building code requirements. All work not conforming to these standards may be considered defective. Further, Contractor expressly warrants and guarantees all materials and workmanship provided under this Contract to be fit for the purposes intended for applicable warranty period from the date of final completion of the Project by Contractor.

Contractor hereby agrees that during the estimated period of time specified by an Engineer (or for a lifetime by default), any flaws or deficiencies in either work or material shall be corrected and/or replaced and restored to first class working order at no cost to the Client. In the event of Contractor's refusal to so restore same as aforesaid, Client may perform such repair or replacement work, and/or secure additional material after fifteen (15) business days' notice to Contractor and Contractor shall reimburse Client for such sum. If required by an Engineer, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials used.

In addition to the foregoing, Contractor shall assign all manufacturers' warranties in writing to the Client and shall strictly comply with all manufacturers' directions and specifications for installation or application of the work and products and shall take no action which might void or limit such warranties.

Contractor is not responsible for providing free repair if product damage caused by natural calamity or inappropriate usage and maintenance, repaired or altered by others, or on any items outside the ones specifically outlined in the scope of services.

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) Landshore Enterprises, LLC	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ P	Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____
	Address (number, street, and apt. or suite no.) 5601 Powerline Road, Suite 306 City, state, and ZIP code Fort Lauderdale, FL 33309 List account number(s) here (optional)	Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)																																						
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3. Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="margin: 0 auto;"> <tr><td colspan="9">Social security number</td></tr> <tr><td> </td><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> <table border="1" style="margin: 0 auto;"> <tr><td colspan="9">Employer identification number</td></tr> <tr><td>0</td><td>3</td><td>-</td><td>0</td><td>4</td><td>7</td><td>9</td><td>2</td><td>6</td><td>8</td></tr> </table>	Social security number												-						Employer identification number									0	3	-	0	4	7	9	2	6	8
Social security number																																						
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Employer identification number																																						
0	3	-	0	4	7	9	2	6	8																													

Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined below), and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.	
Sign Here Signature of U.S. person ▶	 Date ▶ 4/22/2014

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.



- Golf Courses
- Canals
- Waterway Properties
- Shoreline Restorations
- Dredging
- Seawall Restorations

TO: Mission Estates H.O.A
c/o Polaris Property Management, Inc.
8437 Tuttle Avenue, #376, Sarasota, FL 34243

DATE: April 22, 2014

ATTN: Board of Directors

SUBJECT: PROPOSAL

WEST SIDE - POND #1

For the unit price of \$40.00 / linear ft. EBI (Erosion Barrier Installations, Corp.) will provide all labor, equipment and materials to install 1,124 linear ft (2 x 562 linear ft) of our 404 Filter weave Woven GEO-Textile and our 6oz Non woven GEO-Textile tubing. (Our 404 Filter weave system will prevent any damage that could be caused by Tilapia Fish during the spawning season.) This will include all the backfilling necessary for this project.

TOTAL **\$44,960.00**

Mobilization and De-mobilization of Equipment and Materials

TOTAL **\$ 2,980.00**

TOTAL CONTRACT AMOUNT **\$47,940.00**

NOTE: Please note that sodding is not included in the above proposal but could be arranged with our Vendor, T.J. Turf whom is very familiar with sodding of our product.

The Lake bottom at Mission Estates has very poor material available and consists mainly of shell-rock, CAP-rock and approximately 1/2 to 1ft. of hard pan sand, making dredging operations very difficult. We

10400 State Road 84, Building 11, Unit 105, Davie, Florida 33324
Office: (954) 680-8603 Fax: (954) 680-8602 Cell: (954) 650-4556
www.erosionbarrier.com

therefore propose to use our 6" diesel powered conversion mining / suction equipment to obtain sufficient fill for the construction of the GEO-Tubes.

No heavy equipment will be used and no disruption of normal property will be necessary.

Our **payment schedule and terms** are 50% down payment and balance due in full upon completion.

LIST OF REFERENCES

1. **Plantation Golf & Country Club**
Contact Person: Jessica Douglas
Phone: 941-493-0287

2. **City of Margate**
Contact Person: Sam May
Phone: 954-972-8126

3. **Venice Golf & Country Club**
Contact Person: Barbara Jean Thomas
Phone: 941-468-4880

4. **Boca West Master Association**
Contact Person: Mr. Lawson
Phone: 561-479-3772

5. **Cypress Bend Protective Corp.**
Contact Person: Janice Elliott
Phone: 954-972-8880

Important Information regarding our Workers Compensation

We need to inform you about our Workers Compensation Class Code, **this is extremely important in the work we perform due to the danger involved with commercial diving and operations conducted on water.** The governing class code on our Workers Compensation policy is **Class Code 7394.**

The classification includes divers and deck hands or other "diving tender" support personnel who assists in diving activities such as line handlers and pump persons. Diving support personnel, be they located on a vessel or on shore, are included within the scope of this classification. Crews of vessels with divers aboard are classified under the appropriate vessel classification.

FYI: In the event of any other Class Codes being used you would be exposed to the potential of claim denial due to MISREPRESENTATION. The National Council on Compensation Insurance (NCCI) determines all class code eligibility for the entire country. Geo Tube construction field employees can only work under this Class Code 7394.

INCORPORATION BY REFERENCE OF CONTRACT DOCUMENTS

The general conditions of the contract, specifications, together with this agreement, form the contract, and they are as fully a part of the contract as if attached to or repeated in this contract.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strike, accidents, weather and management approval. We reserve the right to remedy any collateral damage done during our installation or service. This proposal is subject to acceptance within 60 days and is in void thereafter at the option of the undersigned.

ATTORNEY'S FEES AND COSTS

In any controversy, claim or dispute arising out of, or relating to, this Agreement or the method and manner of performance of this Agreement or the breach of this Agreement, the prevailing party shall be entitled to and awarded, in addition to any other relief, a reasonable sum as litigation expenses. For the purposes of this provision the term proceeding shall include arbitration, administrative, bankruptcy, and judicial proceedings, including appeals from those all such proceedings.

GOVERNING LAW

All provisions of this Agreement shall be construed, given effect, and enforced according to the laws of the State of Florida.

ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties. No variations, modifications, or changes of this Agreement shall be binding on any party unless set forth in a document duly executed by or on behalf of the party.

It is understood and agreed by the parties to this contract that if any of the provisions of the contract shall contravene, or be invalid under, the laws of the State of Florida, the contravention or invalidity shall not invalidate the entire contract, but it shall be construed as if not containing the particular provision or provisions held to be invalid, and the rights and obligations of the parties shall be construed and enforced accordingly.


FLORIDA'S CONSTRUCTION LIEN LAW

According to Florida's construction lien law (§ 713.001 to 713.37, Fla. Stat.), those who work on your property or provide materials and are not paid in full have a right to enforce their claim for payment against your property. This claim is known as a construction lien. If your contractor or a subcontractor fails to pay subcontractors, sub-subcontractors, or material suppliers or neglects to make other legally required payments, the people who are owed money may look to your property for payment, even if you have paid your contractor in full. If you fail to pay your contractor, your contractor may also have a lien on your property. This means if a lien is filed your property could be sold against your will to pay for labor, materials, or other services that your contractor or a subcontractor may have failed to pay. Florida's construction lien law is complex and it is recommended that whenever a specific problem arises, you consult an attorney.

Date: _____

Signature: _____

Date: April 22, 2014

Signature:  _____
Erosion Barrier Installations, Corp.



CERTIFICATE OF LIABILITY INSURANCE

OP ID: MH

DATE (MM/DD/YYYY)

04/22/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BB Insurance Marketing, Inc. P.O. Box 551267 Fort Lauderdale, FL 33355-1267 Frank A Tabino Jr, CIC	CONTACT NAME: Marcia Hammer ext 308	
	PHONE (A/C, No, Ext): 954-452-4900 FAX (A/C, No): 954-452-0450 E-MAIL ADDRESS: marcia@bbimi.com PRODUCER CUSTOMER ID #: EROSI-2	
INSURED Erosion Barrier Installations Corp 10400 St Rd 84, Bldg 11, #105 Davie, FL 33324	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: FWCJUA	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPI/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	0564C560	02/15/2014	02/15/2015	X WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Mission Estates H.O.A. c/oPolaris Property Management 8437 Tuttle Avenue, # 376 Sarasota, FL 34243	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Frank A Tabino Jr, CIC
-------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

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ACORD 25 (2009/09)

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**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

Name (as shown on your income tax return)
Erosion Barrier Installations Corp.

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
 Individual/sole proprietor C Corporation S Corporation Partnership Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
 Other (see instructions) ▶ _____

Exemptions (see instructions):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)
10400 SR 84, Bldg 11, Unit 105

City, state, and ZIP code
Davie, FL 33324

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

--	--	--	--	--	--	--	--	--	--

Employer identification number

3	7	-	1	4	2	6	7	1	3
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ **Mhefoux** Date ▶ **4-21-14**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

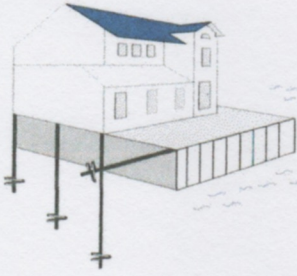
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.



FLORIDA SHORELINE & FOUNDATION EXPERTS, LLC

May 8, 2013
Rev. April 25, 2014

Mrs. Holly Bucciarelli
Mission Estates, Nokomis, FL
Via email: Holly Bucciarelli <bucciarh@msn.com>

Re: Mission Estates Shoreline Restoration

Dear Holly Bucciarelli:

Thank you for allowing Florida Shoreline & Foundation Experts, LLC (Florida Shoreline) the opportunity to provide a quote for the shoreline restoration within Mission Estates. Florida Shoreline realizes there are many contractors to choose from and we are dedicated to providing you superior quality and customer service while exceeding your expectations. Our proposal is as follows:

Pond # 1

Florida Shoreline will supply the labor, equipment, and materials necessary to reconstruct 850 +/- linear feet of shoreline within Pond # 1. Florida Shoreline will prepare the shoreline as necessary and install the shoreline restoration tubes (see attached drawing). The tubes will consist of a bottom woven 10 oz. geotextile fabric bottom bag and nonwoven polypropylene geotextile filter fabric top bag custom made for your site. Florida Shoreline will hydraulically dredge sand and silt material from the lake and pump the material within the tubes. Once the tubes are sufficiently full Florida Shoreline will grade the area and place St. Augustine sod along the restored shoreline. End result will be a deeper lake to help increase storm water runoff capabilities (often required by SWFWMD) and a cleaner, safer and more aesthetically pleasing shoreline for the residents. If the project is completed in two phases, there will be an additional mobilization fee of \$500.

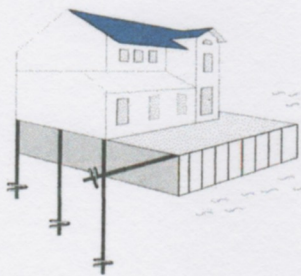
For the cost of: \$46,605.00

Prices quoted assume adequate quantities of sand/silt will be available within the lake to complete the geotube shoreline. If not, additional charges may apply or reduced linear footage of shoreline will be reconstructed.

Prices includes the placement of the sod only. Owner(s) to be responsible for providing adequate water, care, and protection of the sod after installation.

Florida Shoreline will attempt to minimize damage to the surrounding landscaping, irrigation and under ground lines, etc., but will not be responsible for damage to or replacement of such items. If requested, Florida Shoreline can provide a quote for such work.

Florida Shoreline is fully licensed and insured to protect the Owner, and copies of such coverage can be provided if requested. The above work will be completed in a professional manner meeting or exceeding all industry, governmental, and safety standards, and guaranteed to be free of any material or workman defects for a period of one year.



FLORIDA SHORELINE & FOUNDATION EXPERTS, LLC

April 25, 2014

Page 2 of 2

Mission Estates

Owner agrees to pay a 20% down payment upon acceptance of this proposal. Biweekly draws to be paid based on work completed. The balance of the contracted amount to be due and paid upon completion of the contracted work. Interest will accrue at 18% per annum on all accounts not paid within (30) days of project completion.

This agreement incorporates Florida Statute 713.015 relating to Florida construction lien laws as attached. In the event of any disputes arising out of or in connection with this contract the prevailing party shall be entitled to recover reasonable attorney fees and costs, whether incurred prior to or during any judicial proceedings, including, but not limited to, any trial or appellate proceedings, as well as prior to or during any alternative dispute resolution mechanisms.

Thank you for the opportunity to quote your project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ramsey Frangie', written over a horizontal line.

Ramsey Frangie
Florida Shoreline & Foundation Experts, LLC, Owner

Florida Shoreline will honor this proposal for a minimum of 30 days. After 30 days pricing, conditions, and/or availability may change. Please inquire for details.

ACCEPTANCE OF PROPOSAL

The undersigned agrees that the prices, specifications, and conditions within this proposal are satisfactory and are hereby accepted. Florida Shoreline & Foundation Experts, LLC is authorized to proceed with the work.

Signature: _____ Date: _____

AC#6291647

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

SEQ# L12082202092

DATE	BATCH NUMBER	LICENSE NBR
08/22/2012	120068837	CBC1258622

The BUILDING CONTRACTOR
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2014

FRANGIE, RAMSEY JAMES
FLORIDA SHORELINE & FOUNDATION EXPERTS, LLC
6504 SUPERIOR AVE
SARASOTA FL 34231

RICK SCOTT
GOVERNOR

DISPLAY AS REQUIRED BY LAW

KEN LAWSON
SECRETARY



CERTIFICATE OF LIABILITY INSURANCE

FLORI16

OP ID: BS

DATE (MM/DD/YYYY)

12/10/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lori Swindell Insurance Agency 5672 Marquesas Circle Sarasota, FL 34233-3331 George B Swindell	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Auto-Owners Insurance Company		18988
INSURER B: Market Insurance Company		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED FL Shoreline & Foundation Expe
6504 Superior Ave
Sarasota, FL 34231

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY	X		LIGP13-1249	06/01/2013	06/01/2014	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	AUTOMOBILE LIABILITY			4895201300	09/19/2013	09/19/2014	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (PER ACCIDENT)	\$
							\$	
							\$	
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
							\$	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SARACOU

Sarasota County
1001 Sarasota Center Blvd
Sarasota, FL 34240

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2010/05)

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An Equal Opportunity Employer

Southwest Florida Water Management District

2379 Broad Street, Brooksville, Florida 34604-6899
(352) 796-7211 or 1-800-423-1476 (FL only)
TDD only: 1-800-231-6103 (FL only)
On the internet at WaterMatters.org

Bartow Service Office
170 Century Boulevard
Bartow, Florida 33830-7700
(863) 534-1448 or
1-800-492-7862 (FL only)

Sarasota Service Office
6750 Fruitville Road
Sarasota, Florida 34240-9711
(941) 377-3722 or
1-800-320-3503 (FL only)

Tampa Service Office
7601 Highway 301 North
Tampa, Florida 33637-6759
(813) 985-7481 or
1-800-836-0797 (FL only)

December 12, 2013

Mission Estates Homeowner's Association, Inc.
Attn: Dennis Bucciarelli
2269 Sonoma Drive
Nokomis, FL 34275

Subject:	Project Evaluation - Project Exempt	
Project Name:		Mission Valley Estates - Pond Bank Erosion Repair
File Number:		689883
County:		SARASOTA
Sec/Twp/Rge:		S24/T38S/R18E
Reference:	Rule 62-330, Florida Administrative Code (F.A.C.)	

Dear Mr. Bucciarelli:

The District has reviewed the information you submitted for the project referenced above and has determined that an Environmental Resource Permit (ERP) **will not be required** for the proposed shoreline maintenance for Pond Nos. 1 and 2, contained within Permit No. 44002029.002, as shown on the submitted construction drawings. This site is located at 2213 Sonoma Drive outside the City of Nokomis. The proposed maintenance activities include the installation of 5 catch basins with 4 inch corrugated plastic pipe around Retention Pond No. 2, installation of approximately 650 linear feet of geo-tubes along Retention Pond No. 2, and installation of approximately 911 linear feet of geo-tubes along Retention Pond No. 1 for shoreline protection. Please be aware all other terms and conditions of Permit No. 44002029.002, dated March 12, 1997, entitled Mission Valley Estates, apply. [Rule 62-330.051(12)(e), F.A.C.]

The information received by the District will be kept on file to support the District's determination regarding your project. This information is available for viewing or downloading through the District's Application and Permit Search Tools located at www.WaterMatters.org/permits.

The District's determination that your project does not require an ERP is only applicable pursuant to the statutes and rules in effect at the time the information was submitted and may not be valid in the event subsequent changes occur in the applicable rules and statutes. Additionally, this notification does not mean that the District has determined that your project is permanently exempt from permitting requirements. Any subsequent change you make in the project's operation may necessitate further evaluation or permitting by the District. Therefore, you are advised to contact the District before beginning the project and before beginning any activity which is not specifically described in your submittal. Your timely pursuit of this activity is encouraged to avoid any potential rule changes that could affect your request.

This letter constitutes notice of Intended Agency Action of the project referenced above. The District's action in this matter only becomes closed to future legal challenges from members of the public if such persons have been properly notified of the District's action and no person objects to the District's action

within the prescribed period of time following the notification. The District does not publish notices of agency action. If you wish to limit the time within which a person who does not receive actual written notice from the District may request an administrative hearing regarding this action, you are strongly encouraged to publish, at your own expense, a notice of agency action in the legal advertisement section of a newspaper of general circulation in the county or counties where the activity will occur. Publishing notice of agency action will close the window for filing a petition for hearing. Legal requirements and instructions for publishing notice of agency action, as well as a noticing form that can be used is available from the District's website at www.WaterMatters.org/permits/noticing. If you publish notice of agency action, a copy of the affidavit of publishing provided by the newspaper should be sent to the Regulation Division at the District Service Office that services this permit or other agency action, for retention in the File of Record for this agency action.

If you have questions regarding this matter, please contact Ken Griner in the Tampa Service Office, extension 6142. Please reference the Project Name and Inquiry/Permit Number in future communications concerning this project.

Sincerely,

Michelle K. Hopkins, P.E.
Bureau Chief
Environmental Resource Permit Bureau
Regulation Division

Enclosures: Notice of Rights
cc: File of Record

Notice of Rights

Administrative Hearing

1. You or any person whose substantial interests are or may be affected by the District's intended or proposed action may request an administrative hearing on that action by filing a written petition in accordance with Sections 120.569 and 120.57, Florida Statutes (F.S.), Uniform Rules of Procedure Chapter 28-106, Florida Administrative Code (F.A.C.) and District Rule 40D-1.1010, F.A.C. Unless otherwise provided by law, a petition for administrative hearing must be filed with (received by) the District within 21 days of receipt of written notice of agency action. "Written notice" means either actual written notice, or newspaper publication of notice, that the District has taken or intends to take agency action. "Receipt of written notice" is deemed to be the fifth day after the date on which actual notice is deposited in the United States mail, if notice is mailed to you, or the date that actual notice is issued, if sent to you by electronic mail or delivered to you, or the date that notice is published in a newspaper, for those persons to whom the District does not provide actual notice.
2. Pursuant to Subsection 373.427(2)(c), F.S., for notices of intended or proposed agency action on a consolidated application for an environmental resource permit and use of sovereignty submerged lands concurrently reviewed by the District, a petition for administrative hearing must be filed with (received by) the District within 14 days of receipt of written notice.
3. Pursuant to Rule 62-532.430, F.A.C., for notices of intent to deny a well construction permit, a petition for administrative hearing must be filed with (received by) the District within 30 days of receipt of written notice of intent to deny.
4. Any person who receives written notice of an agency decision and who fails to file a written request for a hearing within 21 days of receipt or other period as required by law waives the right to request a hearing on such matters.
5. Mediation pursuant to Section 120.573, F.S., to settle an administrative dispute regarding District intended or proposed action is not available prior to the filing of a petition for hearing.
6. A request or petition for administrative hearing must comply with the requirements set forth in Chapter 28-106, F.A.C. A petition for a hearing must: (1) explain how the substantial interests of each person requesting the hearing will be affected by the District's intended action or proposed action, (2) state all material facts disputed by the person requesting the hearing or state that there are no material facts in dispute, and (3) otherwise comply with Rules 28-106.201 and 28-106.301, F.A.C. Chapter 28-106, F.A.C., can be viewed at www.flrules.org or at the District's website at www.WaterMatters.org/permits/rules.
7. A petition for administrative hearing is deemed filed upon receipt of the complete petition by the District Agency Clerk at the District's Tampa Service Office during normal business hours, which are 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding District holidays. Filings with the District Agency Clerk may be made by mail, hand-delivery or facsimile transfer (fax). The District does not accept petitions for administrative hearing by electronic mail. Mailed filings must be addressed to, and hand-delivered filings must be delivered to, the Agency Clerk, Southwest Florida Water Management District, 7601 US Hwy 301, Tampa, FL 33637-6759. Faxed filings must be transmitted to the District Agency Clerk at (813) 987-6746. Any petition not received during normal business hours shall be filed as of 8:00 a.m. on the next business day. The District's acceptance of faxed petitions for filing is subject to certain conditions set forth in the District's Statement of Agency Organization and Operation, available for viewing at www.WaterMatters.org/about.

Judicial Review

1. Pursuant to Sections 120.60(3) and 120.68, F.S., a party who is adversely affected by District action may seek judicial review of the District's action. Judicial review shall be sought in the Fifth District Court of Appeal or in the appellate district where a party resides or as otherwise provided by law.
2. All proceedings shall be instituted by filing an original notice of appeal with the District Agency Clerk within 30 days after the rendition of the order being appealed, and a copy of the notice of appeal, accompanied by any filing fees prescribed by law, with the clerk of the court, in accordance with Rules 9.110 and 9.190 of the Florida Rules of Appellate Procedure (Fla. R. App. P.). Pursuant to Fla. R. App. P. 9.020(h), an order is rendered when a signed written order is filed with the clerk of the lower tribunal.



Aquagenix

Managing Your Liquid Assets

Special Service Agreement

Mission Estates Home Owners Association, Inc.

P.O. Box 687

Nokomis, FL 34274

Contact: Jim Faix Phone: (941) 321-4617

Proposal ID	Date	Terms
77974	9/23/2014	Balance Due 30 Days After Completion Of Work

We are pleased to quote special pricing as follows

Supply and installation of aquatic planting material into ponds #1 and #2 at Mission Estates.

Quantity	Description	Taxable	Unit Price	Extended Price
225	Pontederia cordata (Pickerelweed) BR	Yes	\$0.45	\$101.25
225	Sagittaria lancifolia (Arrowhead) BR	Yes	\$0.45	\$101.25
225	Eleocharis interstincta (Spike Rush) BR	Yes	\$0.45	\$101.25
25	Nymphaea odorata - Fragrant water Lily	Yes	\$1.50	\$37.50
1	Labor for installation of aquatic plant material	No	\$341.25	\$341.25
			SubTotal	\$682.50
			Tax	\$23.89
			Grand Total	\$706.39

This offer is good for twenty one (21) days from date of quote.

DO NOT PAY FROM THIS AGREEMENT - INVOICE TO FOLLOW

AQUAGENIX

CUSTOMER

PRINT NAME

PRINT NAME

DATE

DATE

2147 Porter Lake Drive, Suite A, Sarasota, Florida 34240

(941) 371-8081 - Fax (941) 378-9024

Aquagenix is a subsidiary of DeAngelo Brothers, Inc.

20 JJ

Sarasota County Business Tax Receipt

2013-14

THIS TAX DOES NOT ASSURE QUALITY OF WORK OR CONFIRM THAT REGULATORY OR ZONING REQUIREMENTS HAVE BEEN MET. IT IS THE OWNER'S RESPONSIBILITY TO ENSURE COMPLIANCE.

Account No.
3900230008261

Business Type: SERVICE

Business Address: AQUAGENIX INC
2147 PORTER LAKE DR
SARASOTA uninc FL 34240

PAID: 6006342.0001 9/4/2013 \$35.43

AQUAGENIX INC

DE ANGELO BROTHERS INC T/A AQUAGENIX
5605 FLORIDA MINING BV S BLD 200 #201 JACKSONVILLE FL 32257

All businesses in Sarasota County are responsible for complying with the Sarasota County mandatory recycling ordinance.

Valid until 9/30/2014

Sarasota County Tax Collector
Barbara Ford-Coates
101 S. Washington Blvd., Sarasota, FL 34236
(941) 861-8300, option 3
www.SarasotaTaxCollector.com
Info@SarasotaTaxCollector.com

Beemats LLC
 3637 State Road 44
 New Smyrna Beach, FL 32168

Proposal

9/24/2014



Mission Estates Homeowners Association

Project

Quantity	Description	Rate	Total
588	sq. ft. - Beemats floating plant mats, complete system boxed with plants	4.25	2,499.00T

	Subtotal	\$2,499.00
	Sales Tax (7.0%)	\$174.93
	Total	\$2,673.93

20 MM

Your official license appears below. This license should be detached along the dotted line and posted in a conspicuous area at your place of business, along with any other permits issued by this department.

Cut Here



State of Florida Department of Agriculture and Consumer Services

Division of Marketing and Development/Bureau of License and Bond
850-488-4101
Tallahassee, Florida

Issue Date: 01/09/2014
Fee Amt Paid: \$300
FEIN: 59-3662752
Effective Date: 01/15/2014

License as Dealer in Agriculture Products GOOD FOR ONE LOCATION

POST LICENSE
CONSPICUOUSLY

This license is issued under authority of Section 604.15-604.34, Florida Statutes, to:

Commodity Code: 1
Bonding Company: AUTO OWNERS INSURANCE COMPANY
Bond Amount: \$100,000

License # 69918 - 9
BEEMAN'S NURSERY, INC.
DBA: BEEMAN'S NURSERY, INC.
3637 STATE ROAD 44
NEW SMYRNA BEACH, FL 32168-8888

Field Representatives: CAROL EVERETTE

ADAM H. PUTNAM
COMMISSIONER OF AGRICULTURE

This is to certify that the dealer in agricultural products whose name and address are shown above, has paid the required fee and has made an approved surety bond to the Commissioner of Agriculture as required by Sections 604.15-604.34, Florida Statutes, and is hereby granted this license as Dealer in Agricultural Products as defined in Section 604.15, Florida Statutes. This license is for a one year period.

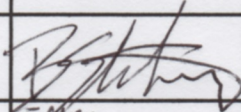
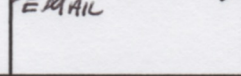
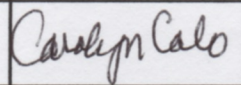
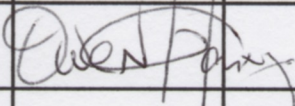
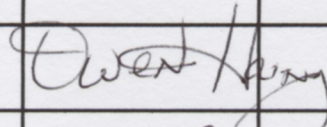
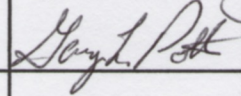
VOLUNTEER LABOR WORKSHEET

VOLUNTEERS MUST SIGN TWICE - AT THE TIME OF HOURS PLEDGED AND AT THE TIME OF HOURS COMPLETED. PLEASE DO NOT DISCARD THIS FORM. YOU WILL NEED TO SUBMIT WITH YOUR PAPERWORK AT THE COMPLETION OF YOUR PROJECT IN ORDER TO "OFFICIALLY" CLOSE OUT YOUR GRANT.

TYPE OF WORK	NAME	PHONE	HOURS PLEDGED	SIGNATURE	HOURS WORKED	SIGNATURE
Nest	Dennis Bucciarelli	412-1764	1	<i>D Bucciarelli</i>		
Nest	Holly Bucciarelli	412-1764	1	<i>Holly Bucciarelli</i>		
Nest	Dave Rosen		1	<i>[Signature]</i>		
Nest	Dick Calo	485-8938	1	<i>Dick Calo</i>		
Nest	Linda Falco	480-0748	1			
Nest	Twylla Gulley		1	<i>Twylla Gulley</i>		
<i>Email</i> Nest	Nancy Battarino		1			
<i>Email</i> Nest	Tony Battarino		1			
Nest	Laura Harney <i>412-3508</i>		1	<i>[Signature]</i>		
Nest	Leni Rosen		1	<i>Leni Rosen</i>		
Nest	Murray Smith	488-0792	1			
Nest	Sharon Smith	488-0792	1			
<i>EMAIL</i> Nest	Anthony Patete	484-4137	1			
Nest	Dennis Schoeller		1			
Nest	Susan Pohlmann	484-4593	1			
Nest	Joerg Pohlmann	484-4593	1			

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TYPE OF WORK	NAME	PHONE	HOURS PLEDGED	SIGNATURE	HOURS WORKED	SIGNATURE
NEST	Bob DeMoss	304-826-6326	1			
NEST	Char DeMoss	304-826-6326	1			
NEST	Bruce Stenhjem	484-3460	1			
EMAIL NEST	Bob Havlick	480-1056	1	EMAIL 		
Nest	Carolyn CALO	485-8938	1			
EMAIL Nest	Havlick Madeleine	480-1056	1			
Nest			1			
Nest	Gary Potter	262-995-5108	whatever			
Nest	Wayne Lawrence		1			

From: **Tonino Battarino** tbattarino@gmail.com
Subject: **Re: Mission Estates Grant**
Date: **September 17, 2014 at 7:34 AM**
To: **Holly Bucciarelli** bucciarh@msn.com

Holly

Tony and are in support of the grant application and if we are in florida for the planting would like to help.
Have a great holiday!!!
Nancy

On Wed, Sep 10, 2014 at 12:22 PM, Holly Bucciarelli <bucciarh@msn.com> wrote:
Hi Nancy and Tony,

I just wanted to drop you a note to update you on what's going on in Mission Estates. You may or may not be aware that we applied for a Sarasota County Neighborhood Grant for pond restoration to improve water quality, reduce chemicals in stormwater runoff and create a wildlife habitat. The Grant was approved on July 9th for \$9193.94. We have one year to complete the work. Part of the Grant money is for Florida Native vegetation. Rob Wright is the Sarasota County Neighborhood Environmental Stewardship Team Coordinator who has provided us with information about Florida Native vegetation and it's value in improving our watershed and reducing erosion. Through funding from the Grant we will be planting over 1500 plants in pond 2, behind your home, this week. Those plants will be planted along the waters edge in groupings, spaced apart to reduce the "wave" action that could contribute to erosion. It will also serve to protect the geo-tubes and improve water quality. In addition to the Florida Native Vegetation that is being planted, money from the Grant will also be used to restore the East shoreline of pond 1. Since we have planned to complete the project in phases we are now in the process of applying for a second Grant to complete the West shoreline of pond 1. The Grant requires that we use the lowest bid, (out of 3), so the work was awarded to Landshore Enterprises, LLC. The deadline is November 4 but I must complete the application within the next two weeks as we will be away for the month of October. If you would like to view information about the Grant, it is available on the Mission Estates Website under the resident menu on the tab, "news and information". Let me know if you have trouble accessing it.

The Grant requires that we obtain community support in the form of signatures for this project. The Grant is evaluated based on points so it is important to have as many signatures as possible. A simple reply from you would be sufficient in lieu of a signature.

I hope we have your support in moving forward with the restoration of our most valuable asset, our ponds.

We are also looking for volunteers that could assist in some of the planting of Florida Native vegetation after the restoration of pond 1 shoreline is complete. If you would like to commit to just 1 hour it would be greatly appreciated.

I look forward to hearing from you!

Warm regards,

Holly

Holly Bucciarelli
bucciarh@msn.com

From: Anthony Patete anthonypatete@verizon.net
Subject: Re: important MEHOA Memo
Date: September 18, 2014 at 7:59 PM
To: management@missionestates-hoa.com

I am in support of the Fall Neighborhood Grant Application and Project for Mission Estates. Depending upon my work schedule, I am also willing to volunteer to assist in this project.

Anthony Patete, JD, MBA, CP

[Anthony Patete Website](#)

A dispute resolution expert, business consultant, and educator focusing on communication, accountability, respect, and education to achieve your goals.

When the people fear the government, there is tyranny. When the government fears the people, there is liberty. ~Thomas Jefferson

On 09/18/14, MEHOA BODhoa.com> wrote:

Dear Residents,

Enclosed please find an important memo from the last BOD meeting.

Your Board of Directors

September 18th, 2014

From: Bob Havlick bobhav@verizon.net
Subject: Re: important MEHOA Memo
Date: September 18, 2014 at 10:27 PM
To: management@missionestates-hoa.com

I would be happy to volunteer a few hours. We are year round residents so just let me know. Also will sign the application if asked.
Bob Havlick

On 09/18/14, MEHOA BOD<management@missionestates-hoa.com> wrote:

Dear Residents,

Enclosed please find an important memo from the last BOD meeting.

Your Board of Directors

September 18th, 2014

From: mghavlick@verizon.net
Subject: Re: Important MEHOA Memo
Date: September 21, 2014 at 8:53 PM
To: management@missionestates-hoa.com

You can put my name as a
volunteer. Madeleine Havick

On 09/18/14, MEHOA BODmissionestates-hoa.com> **wrote:**

Dear Residents,
Enclosed please find an important memo from the last BOD meeting.

[See More](#)

Dear Residents,
Enclosed please find an important memo from the last BOD meeting.

Your Board of Directors

September 18th, 2014

DONOR WORKSHEET

PLEASE COMPLETE A WORKSHEET FOR EACH DONATION.

DONATION TYPE _____

CHECK ALL THAT APPLY CASH IN-KIND PROFESSIONAL
 GOODS/MATERIAL OTHER _____

DONOR INFORMATION

COMPANY/INDIVIDUAL NAME _____

ADDRESS _____ CITY/ZIP _____

PHONE _____ FAX _____

ITEMIZED DESCRIPTION OF CONTRIBUTION (EXAMPLE: 10 GALLONS OF PAINT VALUED AT \$20 PER GALLON)

TOTAL VALUE \$ _____

THE VALUE OF IN-KIND CONTRIBUTIONS MUST BE DETERMINED BY THE DONOR, NOT THE APPLICANT, AND SHOULD BE EQUAL TO THE "USUAL AND CUSTOMARY CHARGE" OF THE DONOR.

AUTHORIZED SIGNATURE _____ DATE _____

PERMIT REQUIREMENTS

THE PERMIT REQUIREMENT GUIDELINES ARE FOR RESIDENTS WHO RESIDE IN UNINCORPORATED SARASOTA COUNTY ONLY. REQUIREMENTS MAY VARY IF YOUR AREA IS GOVERNED BY A BUILDING, PLANNING, OR ZONING DEPARTMENT THAT IS CONTAINED WITHIN A MUNICIPALITY OR WITHIN A CITY LIMIT.

IF YOU LIVE IN A MUNICIPALITY OR WITHIN A CITY LIMIT, PLEASE CONTACT THAT CITY'S BUILDING DEPARTMENT BY CALLING:

- TOWN OF LONGBOAT KEY: [HTTP://WWW.LONGBOATKEY.ORG](http://www.longboatkey.org)
- CITY OF NORTH PORT: [HTTP://WWW.CITYOFNORTHPORT.COM](http://www.cityofnorthport.com)
- CITY OF VENICE: [HTTP://WWW.VENICEGOV.COM](http://www.venicegov.com)
- CITY OF SARASOTA: [HTTP://WWW.SARASOTAGOV.COM](http://www.sarasotagov.com)

WE **HIGHLY RECOMMEND** THAT YOU MAKE SURE THAT YOUR PROJECT AND/OR PLAN IS QUALIFIED TO BE ISSUED A PERMIT IF IT IS REQUIRED BY YOUR GOVERNING BUILDING DEPARTMENT.

WE **HIGHLY RECOMMEND** THAT YOU INCLUDE A DOCUMENT (OF ANY TYPE) VERIFYING THAT YOUR PROJECT MEETS PERMIT REQUIREMENTS WITH YOUR GRANT APPLICATION UNDER PROJECT DESCRIPTION.

IF YOU LIVE IN UNINCORPORATED SARASOTA COUNTY AND YOU THINK YOU NEED A PERMIT FOR ANY ASPECT OF YOUR PROJECT:

PLEASE CALL DONNA THOMPSON OF PERMITTING AND INSPECTION SERVICES AT (941) 861-5000 OR EMAIL DTHOMPSO@SCGOV.NET IF YOU HAVE QUESTIONS ABOUT WHETHER YOUR PROJECT NEEDS A PERMIT.

IF YOU NEED A PERMIT FOR YOUR PROJECT INCLUDE THE COST OF THE WORK ESTIMATES AND CLEARLY DENOTE THE COST IS FOR THE PERMIT. IF FOR SOME REASON THE VENDOR IS NOT THE PERSON PULLING THE PERMIT AND THE COST IS NOT INCLUDED IN THE WORK ESTIMATE THEN THE PERMIT COST SHOULD BE SHOWN ON THE BUDGET PAGE OF THE APPLICATION. IN ADDITION TO DETERMINING IF YOU NEED A PERMIT AND THE COST OF ONE, FIND OUT WHETHER OR NOT THERE IS AN INSURANCE REQUIREMENT FOR OBTAINING THE PERMIT. EXAMPLE: YOUR NEIGHBORHOOD WOULD LIKE TO INSTALL AN ENTRANCE SIGN IN THE ROW. THE SIGN NEEDS A PERMIT AND THE NEIGHBORHOOD ALSO NEEDS INSURANCE. INQUIRE AS TO WHAT KIND AND IF THERE IS A REQUIRED LIMIT BASED ON THE SIZE AND/OR COST OF THE SIGN.

UNINCORPORATED SARASOTA COUNTY PERMIT REQUIREMENT GUIDLINES

SARASOTA COUNTY ORDINANCE 2000-053, SECTION D. 104.1.1.

ANY OWNER, AUTHORIZED AGENT, OR CONTRACTOR WHO DESIRES TO CONSTRUCT, ENLARGE, ALTER, REPAIR, MOVE, DEMOLISH, OR CHANGE THE OCCUPANCY OF A BUILDING OR STRUCTURE, OR TO ERECT, INSTALL, ENLARGE, ALTER, REPAIR, REMOVE, CONVERT OR REPLACE ANY ELECTRICAL, GAS, MECHANICAL OR PLUMBING SYSTEM, THE INSTALLATION OF WHICH IS REGULATED BY THE TECHNICAL CODES, OR TO CAUSE ANY SUCH WORK TO BE DONE, SHALL FIRST MAKE APPLICATION TO THE BUILDING OFFICIAL AND OBTAIN THE REQUIRED PERMIT FOR THE WORK.

SOME EXAMPLES OF WHEN A PERMIT **IS** REQUIRED:

1. ANY CONSTRUCTION WHICH ALTERS THE SIZE OR OCCUPANCY OF A BUILDING.
2. CONSTRUCTION, ALTERATION, OR REPLACEMENT OF ANY EXTERIOR WALLS.
3. ENCLOSING EXISTING CARPORTS, PORCHES AND SCREEN ROOMS FOR ANY PURPOSE.
4. CONSTRUCTION OF ANY RAISED DECK, ATTACHED OR DETACHED, WITH OR WITHOUT A ROOF.
5. REPLACEMENT OF COLUMNS, BEAMS, JOISTS, RAFTERS, OR ANY OTHER STRUCTURAL COMPONENT.
6. REPLACEMENT OF WALL, FLOOR, OR ROOF SHEATHING.
7. REPAIR AND REPLACEMENT OF INTERIOR OR EXTERIOR STAIRS AND/OR GUARDRAILS.
8. ELECTRICAL, PLUMBING (IRRIGATION), OR AIR-CONDITIONING WHEN ALTERING, ADDING TO, OR DELETING FROM SYSTEM.
9. INTERIOR LOAD-BEARING AND NON LOAD-BEARING WALLS, ALTERATIONS OR REPLACEMENTS
10. REPLACEMENT OF WINDOWS, DOORS, GARAGE DOORS OR SKYLIGHTS IN EXISTING OR ALTERED WALL OPENINGS.
11. HURRICANE SHUTTERS, ALL TYPES. ELECTRIC PERMIT ALSO REQUIRED FOR POWER OPERATED UNITS.
12. ROOFING, REPLACEMENT OF ANY ROOFING COMPONENT.
13. MASONRY OR ENGINEERED STYROFOAM PRIVACY WALLS OR FENCES WITH ANY MASONRY COMPONENTS.
14. DOCK, BOAT-LIFT, SEAWALL, OR BULKHEAD INSTALLATION OR REPAIR.
15. FIRE REPAIRS OF ANY TYPE OR SCOPE.
16. STORAGE OR UTILITY SHEDS, ALL TYPES, ALL MATERIALS, AND ALL SIZES.
17. **WORK DONE IN A PUBLIC RIGHT-OF-WAY (LANDSCAPING MAY BE INCLUDED)**
18. **SOME TYPES OF SIGNAGE.**

SOME EXAMPLES OF WHEN A PERMIT IS **NOT** REQUIRED: *(SEE NOTE)*

1. PAINTING. (EXCEPT WHEN ADVERTISED AS WATERPROOFING.)
2. WALLPAPER AND OTHER WALL COVERINGS. (EXCEPT ASSEMBLY, DAY CARE, AND INSTITUTIONAL OCCUPANCIES)
3. FLOOR AND WALL TILE.
4. RUGS OR CARPETING.
5. REPLACING KITCHEN CABINETS. (SEE ITEM 8 ABOVE.)
6. REPLACEMENT OF FASCIA AND SOFFIT. (1 & 2 FAMILY DWELLINGS ONLY)

7. NON-STRUCTURAL SIDING PLACED OVER EXISTING SIDING/SHEATHING. (1 & 2 FAMILY DWELLINGS ONLY)
8. DRIVEWAYS, DECKS AND PATIOS DIRECTLY ON GRADE AND WITHOUT FOOTINGS. (ANY MATERIAL)
9. SMALL, INCIDENTAL ROOF LEAK REPAIR. (1 SQUARE AND \$500 OR LESS)WOOD OR CHAIN LINK FENCES. (EXCEPT IN THE SIESTA KEY OVER LAY DISTRICT, ALL FENCES REQUIRE PERMIT)
10. NON-RESIDENTIAL FARM BUILDINGS ON WORKING FARMS. (MUST MEET SPECIFIC CRITERIA AND NEED TO BE APPROVED BY THE BUILDING AND ZONING OFFICIALS TO BE EXEMPT.

NOTE: SOME ITEMS ABOVE MAY REQUIRE A BUILDING PERMIT IF THE BUILDING IS IN A FLOOD ZONE OR PART OF A GREATER PROJECT. ISSUANCE OF A BUILDING PERMIT IS **NOT** A LICENSE TO EXCEED THE SCOPE OF WORK LISTED ON THE PERMIT APPLICATION. ANY CHANGE TO THE SCOPE OF WORK MUST BE APPROVED FIRST BY THE BUILDING OFFICIAL, AND THE SCOPE OF WORK LIST ON THE PERMIT MUST BE CORRECTED.

NEIGHBORHOOD GRANT COMPLETION CHECKLIST

Option #1 – Reimbursement to Community Group

Option #2 – Purchase Order

Option #3 – Combination of Option 1 & 2, or County Purchase card

Include these items for Option 1, 2, and 3.

- A. Final Performance Letter addressed to the Board of County Commissioners stating the goals of the project. Please describe how the goals were achieved and if not, why. Please explain how the community participated and the impact the project made in your neighborhood.
- B. Detailed Photos of the completed project
- C. Neighborhood's Promotion of the Grant Program (news articles, pictures to the newspapers, signage)
- D. Invoice to Sarasota County Government showing the actual budget and expenses of the project in a line-by-line itemized format (see example)
- E. Final Evaluation Form

Include these items for Option 1.

- A. Proof of Neighborhood Match
 - 1. Volunteer Labor Worksheet (completed and signed with final tally of hours worked)
 - 2. Donor Worksheets
 - 3. Copies of receipts or invoices from vendors marked paid in full
 - 4. Copies of canceled checks both front and back or bank statements (please reference the invoice)

Include these items for Option 2.

- A. ORIGINAL receipts. Written documentation must be submitted that indicates the work or product was provided to your satisfaction.
- B. If applicable, Volunteer worksheets and Donor worksheets

Include these items for Option 3.

- A. A combination of all applicable items listed

HOMEOWNER'S ASSOCIATION, INC.

Address 8437 Tuttle Ave, # 376

City, Florida Zip Code Sarasota, FL 34243

Phone Number 941-321-2370

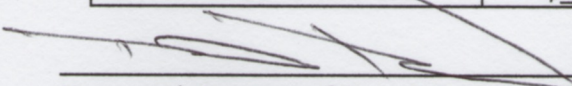
Bill to: Sarasota County Government
 Neighborhood Grant Program
 Grant Cycle 23

Account # _____

Project Title: Pond Restoration in Mission Estates Homeowners Association, Phase II

Date: 9-11-2014

Description – Vendors	Projected	Actual	Eligible
Vendor 1	\$ <u>23,457.00</u>	\$ _____	\$ _____
Vendor 2 € 3 { \$ 706.39 } { \$ 2673.93 }	\$ <u>3,380.32</u>	\$ _____	\$ _____
Volunteer hours	\$ <u>360.00</u>	\$ _____	\$ _____
Total	\$ <u>27,197.32</u>	\$ <u>0.00</u>	\$ <u>0.00</u>
Grant Award	\$ _____	\$ _____	\$ _____
Amount to be reimbursed	\$ <u>27,197.32</u>	\$ <u>0.00</u>	\$ <u>0.00</u>


 Name and signature of Association representative

**The Neighborhood Grant Program will fill in your internal account number assigned by the Finance Department for payment*

*****Your actual award will be 50 percent of your final budget or the contracted amount, whichever is less. If the final budget is less than the estimated budget you turned in when you applied for your grant, the grant award will adjust accordingly. If your final budget is more than the estimated budget submitted with your application, we are limited to the amount awarded to you as indicated in the grant funding contract. No exceptions.***

FINAL EVALUATION OF NEIGHBORHOOD GRANT PROGRAM

PLEASE COMPLETE THE FOLLOWING EVALUATION TO HELP IMPROVE THE GRANT PROCESS.

1. WAS STAFF AVAILABLE, HELPFUL, AND KNOWLEDGEABLE IN ADDRESSING YOUR QUESTIONS?

EXCELLENT GOOD AVERAGE POOR

COMMENTS: Kathlyn Clayton was exceptionally prompt in her responses. She always was clear in her answers. Sarasota County Representatives were readily available, very knowledgeable and very helpful throughout the Grant Application process

2. HOW WOULD YOU RATE THE GRANT APPLICATION SUBMITTAL PROCESS?

EXCELLENT GOOD AVERAGE POOR

COMMENTS: The process was clearly stated with specific and clear directions. Help was always available to us and questions were answered promptly.

3. WOULD YOU BE INTERESTED IN APPLYING FOR A GRANT IN THE FUTURE?

YES NO

COMMENTS: This is our second Neighborhood Grant application. The process has been very organized and communication by the Grant Coordinator and others has been outstanding. We may consider applying for a third Neighborhood Grant specifically for more Native Vegetation or a disaster plan.

4. HOW WOULD YOU RATE YOUR OVER-ALL EXPERIENCE WORKING WITH YOUR NEIGHBORHOOD ON THIS PROJECT?

EXCELLENT GOOD AVERAGE POOR

COMMENTS: Residents seemed very supportive of the process and we were able to obtain additional Community Support for Phase II of our project and additional Volunteers. This is wonderful program!!

5. WHAT SUGGESTIONS DO YOU HAVE TO IMPROVE THE GRANT PROCESS —WORKSHOPS, APPLICATION PROCESS, APPROVAL PROCESS, PROJECT COMPLETION PACKET?

COMMENTS: It has been a pleasure working with Kathlyn Clayton and Rob Wright. Rob has provided us with additional information, such as Floating Aquatic Plant Islands, that we are very excited about. We are considering applying for a third Neighborhood Grant so that we can further improve the water quality and provide wildlife habitats, etc.

SUBMIT BY E-MAIL

PRINT